



2020 APR -8 PM 3:42

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TOWN CLERK  
TOPSFIELD, MA  
Posted 4/8/20 3:50PM

**AGENDA**  
**BOARD OF SELECTMEN MEETING**  
**April 13, 2020**  
**7:00PM – Video Conference**

*Pursuant to Governor Baker's March 12, 2020 order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Topsfield Board of Selectmen will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Topsfield website at [www.topsfield-ma.gov](http://www.topsfield-ma.gov) For this meeting, members of the public who wish to watch or listen to the meeting may do so in the following manner: Video conference (see log-in information below.) No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Topsfield website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*

To Join Zoom Meeting: <https://zoom.us/j/911707862?pwd=VXpCRGp6NVhYUmgzbytTbHRaakVXZz09>

Meeting ID: 911 707 862

Password: 547054

Phone #: 1-929-205-6099 US

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**ANNOUNCEMENTS**

**CITIZENS QUESTIONS & COMMENTS**

*All documentation pertaining to this agenda is available for public viewing on BoardDocs on the date of the meeting.*

**NEW BUSINESS**

1. **Fire Chief Jen Collins-Brown:** Confirmation of contract
2. **Police Chief Appointment:** Confirmation
3. **Board of Health Appointment Request:** Volunteer application of Mark Rizza
4. **Northeast Mass Mosquito Control (NEMMC):** 20209 Best Management Practice Plan
5. **Mass Water / Wastewater Agency Response Network (WARN):** Mutual Aid Agreement approval
6. **Highway Department Purchase Request:** 2020 Caterpillar 440 Backhoe
7. **Tour de Cure Event:** Approval of day/time change

## **8. Covid-19 Updates and Local Options: Legislature Enacts Bill to Facilitate Municipal Governance**

### **SELECTMAN'S UPDATES**

### **TOWN ADMINSTRATOR'S REPORT**

### **APPROVAL OF MINUTES**

- Vote to approve minutes of a BOS Work Session held on March 11, 2020
- Vote to approve minutes of a BOS Work Session held on March 17, 2020
- Vote to approve minutes of a Board of Selectmen Meeting held on March 23, 2020
- Vote to approve minutes of a BOS Work Session held on March 26, 2020

*(Other meeting minutes may be reviewed and/or approved as needed)*

### **CORRESPONDENCE**

### **ADJOURN**

### **UPCOMING MEETINGS:**

Thursday, April 23, 2020 @3:00PM – BOS Work Session – Virtual Meeting via ZOOM

Monday, April 27, 2020 @7:00PM – BOS Meeting – Virtual Meeting via ZOOM

*The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*