



**AGENDA
BOARD OF SELECTMEN**

Town Hall
8 W Common Street / BOS Conference Room
**April 8, 2019
7:00PM**

2019 APR -3 AM 8:20

RECEIVED
TOWN CLERK
TOPSFIELD, MA
Posted 4/3/19 8:30 Am

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

CITIZEN QUESTIONS & COMMENTS

NEW BUSINESS

1. **Appointment of Alternate Health Agent:** Vote to appoint John Coulon as Alternate Health Agent to support the Topsfield Board of Health in the absence of a full time Board of Health Agent.
2. **Surplus Property:** Review and discuss a draft policy for the process of disposing surplus property under \$10,000
3. **Street Closing:** A request from the Topsfield Library Director and Library Trustees to close South Common Street for the Annual Summer Reading Kick-off Event scheduled for Friday, June 14, 2019 from 4:30pm to 8:00pm.
4. **Public Way Access - Approval of Route:** Request by the Scleroderma Foundation to approve public way access and the route for the North Shore Stepping Out to Cure Scleroderma Walk fundraising event on Sunday, September 8, 2019 starting at 10AM.
5. **Public Way Access - Approval of Routes:** Request by the Bourque Family Foundation to approve public way access and the route for the Second Annual Bourque 7.7k Race on Saturday, June 8, 2019 starting at 2PM.
6. **Public Way Access - Approval of Routes:** Request by Community Sports and the Topsfield Fair to approve public way access and the route for a new half marathon event on Sunday, September 29, 2019 starting at 9:00AM.
7. **7:30 PM - Public Hearing:** Lebalian Realty LLC is seeking a special permit under Article XIII, Section 13.3 of the Sign Regulation Zoning Bylaw to install new signage at 368 Boston Street.
8. **Revolving Fund:** Vote to establish a Public Hall revolving fund effective April 9, 2019; pending Town Meeting approval.
9. **Annual Town Meeting:** Updates and discussion, if needed, regarding the Annual Town Meeting scheduled for Tuesday, May 7, 2019 at 7:00 pm.

OLD BUSINESS

10. Sign Bylaw & Regulations: Continued discussion; and Possible vote to approve letter and correspondence that will go out to Topsfield Business owners.

11. Appointments for New Committee:

- Educational Fund Committee

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES

- Board of Selectmen Work Session minutes of Wednesday, March 20, 2019
- Board of Selectmen Work Session minutes of Thursday, March 21, 2019
- Board of Selectmen Meeting Minutes of Monday, March 25, 2019

(Other meeting minutes may be reviewed and/or approved as needed.)

CORRESPONDENCE

- Resident Gregg Demers email regarding The Coach Company dropping service from Topsfield to Boston
- Topsfield American Legion invitation to attend Memorial Day Ceremonies on Monday, May 23, 2019
- Residents letter dated 3.27.19 – Activity relative to Article 111, Section 3.02 of the Town Zoning By-laws
- Baker-Polito letter dated 3.29.19 – Recognition on entering 2nd Community Compact

ADJOURN

UPCOMING MEETINGS:

Wednesday, April 17, 2019 @3:00PM – BOS Work Session at the Town Hall; 8 W. Common St.

Monday April 22, 2019 @7:00PM – BOS Meeting at the Town Hall; 8 W. Common St.

Tuesday, April 30, 2019 @7:00PM – Town Moderator's Forum in the Public Hall @Town Hall; 8 W Common St.

Tuesday, May 7, 2019 @7:00PM – Annual Town Meeting at Proctor School; 60 Main Street

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.