



2018 MAR 21 PM 4:45

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AGENDA
BOARD OF SELECTMEN
 Proctor School Library
 60 Main Street, Topsfield
Monday, March 26, 2018
 7:30 PM

CALL TO ORDER**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE****ANNOUNCEMENTS****EXECUTIVE SESSION**

•The Board will meet in Executive Session under Exemption #3 to discuss strategy with respect to collective bargaining for AFSCME Water/Highway and AFSCME Parks and Cemeteries Units since an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

•The Board will not return to open session following Executive Session.

DEPARTMENT UPDATES: Police Chief, Evan Haglund

CITIZEN QUESTIONS & COMMENTS**NEW BUSINESS**

- ITEM #1** **Police Appointments:** Announcement of Appointments for the Topsfield Police Department.
- ITEM #2** **MSBA School Envelope Projects:** Update on the MSBA School Envelope Projects.
- ITEM #3** **Boxford Cable Television:** Vote to approve a Professional Services Agreement between the Town of Topsfield and Boxford Community Access Television for cable television and programming services through June 30, 2019 for \$37,000 for Fiscal Year 2019.
- ITEM #4** **One Day Alcohol License & Tent Approval:** Request by the Ipswich River Watershed Association: "Paddle-A-Thon" Fundraising Event to be held at the Topsfield Fairgrounds on June 16, 2018.

- ITEM #5 ANNUAL TOWN MEETING WARRANT:** Vote to open the Annual Town Meeting Warrant to add a new Article for Revolving Funds; Vote to approve the Town Meeting Warrant and to sign the written warrant documents for publishing and mailing to the Voters of Topsfield in preparation for the May 1, 2018 Annual Town Meeting.
- ITEM #6 ELECTION WARRANT:** Vote to approve the Election Warrant for the election scheduled for May 3, 2018.
- ITEM #7 SPECIAL TOWN MEETING WARRANT:** Vote to approve the Special Town Meeting Warrant for articles to be voted during Town Meeting on May 1, 2018.
- ITEM #8 Topsfield IAFF 3250 Firefighters Contract:** Discussion and vote for a Memorandum of Agreement between the Town of Topsfield and the Topsfield IAFF 3250 Firefighters for Fiscal Years 2018-2020.
- ITEM #9 Topsfield Call Firefighters Association Contract:** Discussion and vote for a Memorandum of Agreement between the Town of Topsfield and the Topsfield Call Firefighters for Fiscal Years 2018-2020.
- ITEM #10 Budget Updates:** Discussion and updates regarding Finance Committee Votes for the Fiscal Year 2019 Budget and written recommendations for Warrant Articles.

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES: Vote to approve meeting minutes from February 26, 2018.

CORRESPONDENCE

- Odyssey Advisors letter dated 2.14.18 – Summary of Results (Post-Employment Benefits)
- Letter of appreciation to the Topsfield Fire Department
- Xfinity letter dated 3.8.18 – Channel Changes
- Legislative Breakfast on Friday, April 13th 9-11:30AM at the Danversport Yacht Club
- KP Law newsletter – Emergency Powers of Municipalities

WARRANTS Warrant's signed by the Chairman of the Board of Selectmen:

Date	Warrant Number	Type	Warrant Amount
3/15/18	18073	Town Payroll	103,368.84
3/15/18	18074	School Bills	72,952.22
3/15/18	18074	Town Bills	6,476,863.72
3/22/18	18075	Town Payroll	113,821.40
3/22/18	18075	School Payroll	312,093.80
3/22/18	18076	Town Bills	162,961.70

EXECUTIVE SESSION

APPROVAL OF EXECUTIVE SESSION MINUTES: Vote to approve minutes of February 26, 2018

ADJOURN

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.