



2019 FEB 21 AM 11:18

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TOPSFIELD, MA

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**AGENDA  
BOARD OF SELECTMEN**

Town Hall  
8 W Common Street / BOS Conference Room  
February 25, 2019  
7:00PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**ANNOUNCEMENTS**

**CITIZEN QUESTIONS & COMMENTS**

**NEW BUSINESS**

1. **Acceptance of Grant:** Vote to accept a grant in the amount of \$15,000 for a Topsfield Fair Mass Casualty Incident (MCI) Exercise for the Topsfield Fire Department from the MAPC.
2. **Staffing for Adequate Fire & Emergency Response (SAFER) Grant Program:** Vote to approve the submission of a grant application from the Topsfield Fire Department for assistance to improve staffing levels to ensure adequate personnel to respond and safely perform at incident scenes, providing protection from fire and fire-related hazards.
3. **FY2020 Capital Budget Requests:** Continued discussion
4. **2019 Town Meeting Warrant:** Review and discuss potential warrant articles
5. **Citizens Petition:** Vote to refer the Citizens Petition requesting to amend Section 3.02 of the Topsfield Zoning Bylaw entitled "Permitted Uses" to the Planning Board.
6. **Appointments for New Committee:**
  - Taxation Aid Committee for Seniors and Disabled

**OLD BUSINESS**

7. **Sign Bylaw & Regulations:** Continued discussion and possible vote to approve letter and correspondence that will go out to Topsfield Business owners.
8. **Appointments for New Committee:**
  - Educational Fund Committee

**TOWN ADMINISTRATOR'S REPORT**

**APPROVAL OF MINUTES**

- Vote to approve minutes of the Board of Selectmen Meeting held on February 4, 2019.  
(Other meeting minutes may be reviewed and/or approved as needed.)

## **CORRESPONDENCE**

- Comcast: 1.30.19 – Annual complaint filing
- Verizon: 1.31.19 – Annual complaint filing
- MMA: 2.5.19 – Statewide Essay contest for 8<sup>th</sup> Graders; created to raise awareness among students about local government
- Commonwealth of MA: Gov. Baker 2.7.19 – FY19 MA Downtown Initiative Technical Assistance Award
- Topsfield Town Library 2.8.19 – Anniversary (Renovation) Open House Wednesday, February 27<sup>th</sup> @1PM
- Masco School Committee 2.8.19 – Announcement of new Superintendent, Dr. Michael Harvey
- Masco Reg. School District 2.11.19 – Stabilization Fund deductions since October 2018
- Support letter 2.11.19 – Nomination for 2019 Mass Historical Commission Preservation Award (Town Hall)
- Fire Dept. Thank you note 2.12.19 – Mutual Aid to Ipswich Fire Dept.
- Xfinity: 2.14.19 – TV Channel updates
- Fire Dept. Thank you note 2.14.19 – The Lindsey Family
- Fire Dept. Thank you note – Charlotte Morley

## **ADJOURN**

### **UPCOMING MEETINGS:**

Monday March 11, 2019 @7:00PM – BOS Meeting at the Town Hall; 8 W Common St.

Thursday March 21, 2019 @3:00PM – BOS Work Session at the Town Hall; 8 W Common St.

Monday March 25, 2019 @7:00PM – BOS Meeting at the Town Hall; 8 W Common St.

*The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*