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AGENDA
BOARD OF SELECTMEN
Proctor School Library
60 Main Street, Topsfield
Monday, January 22, 2018
7:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

EXECUTIVE SESSION

- The Board will meet in Executive Session under Exemption #3 to discuss strategy with respect to collective bargaining for the Full Time Police, Full Time Fire, Call Firefighters and AFSCME units since an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.
- The Board will not return to open session following Executive Session.

CITIZEN QUESTIONS & COMMENTS

NEW BUSINESS

DEPARTMENT UPDATE: Topsfield Council On Aging Director Paula Burke

- ITEM #1** **Stantec Change Order #1:** Request from the Board of Water Commissioners to approve Change Order #1 dated January 23, 2018 for **\$32,903** for the Owner/Engineer Agreement between the Town of Topsfield and Stantec Consulting Services, Inc., bringing the contract total to \$84,383; and further, to authorize the Board to sign.
- ITEM #2** **Location for 2018 Town Meeting:** Discussion and vote in relation to the location to hold the 2018 Annual Town Meeting; Correspondence received with suggestion to move the venue from the Town of Topsfield Proctor School Gymnasium to Masconomet Regional High School Auditorium in Boxford.
- ITEM #3** **Fiscal Year 2019 Budget:** Discussion and votes, if needed, in relation to FY19 Departmental Budget Requests under the authority of the Board of Selectmen.

TOWN ADMINISTRATOR'S REPORT**APPROVAL OF MINUTES**

December 20, 2017 Working Session
 January 8, 2018 Regular Business Meeting
 January 17, 2018 Working Session

APPROVAL OF EXECUTIVE SESSION MINUTES

November 27, 2017
 December 6, 2017
 December 11, 2017
 January 8, 2018
 January 17, 2018

CORRESPONDENCE**WARRANTS** Warrants signed by the Chairman of the Board of Selectmen:

Date	Warrant Number	Type	Warrant Amount
1/18/18	18057	Town Payroll	112,017.74
1/18/18	18058S	School Bills	77,645.51
1/18/18	18058T	Town Bills	652,968.35

EXECUTIVE SESSION**ADJOURN**

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.