



2018 JAN -3 PM 3:50

RECEIVED
TOWN CLERK
TOPSFIELD, MA

Posted 1/3/18 4:00 PM

AGENDA
BOARD OF SELECTMEN
 Proctor School Library
 60 Main Street, Topsfield
Monday, January 8, 2018
 7:30 PM

CALL TO ORDER**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE****ANNOUNCEMENTS****EXECUTIVE SESSION**

- The Board will meet in Executive Session under Exemption #3 to discuss strategy with respect to collective bargaining for the Topsfield Police Benevolent Association, Topsfield Firefighters IAFF, Call Firefighters Association and the AFSCME Units since an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.
- The Board will not return to open session following Executive Session.

CITIZEN QUESTIONS & COMMENTS**NEW BUSINESS****DEPARTMENT UPDATE: Topsfield Police Department- Chief Evan Haglund**

- ITEM #1** **Appointment of Reserve Officers:** Justin Slattery & Timothy Glynn, as recommended by Police Chief Evan Haglund
- ITEM #2** **Tax Abatements & Process:** Part II of Presentation by Clerk Mark Lyons
- ITEM #3** **Appointment:** Vote to appoint Martha Sanders to the Open Space Committee.
- ITEM #4** **Amend Willowdale Alcohol License:** Vote to amend the General Pouring License for Willowdale Estate; Amendment will reflect the corporate name change to "Bramble Hospitality, LLC" accepted by the Board in a Public Hearing on December 11, 2017 and accepted by the ABCC.

- ITEM #5** **Sign Bylaw:** Discussion of the Topsfield Sign Bylaw
- ITEM #6** **Town Meeting:** Vote to Open & Close the Town Meeting Warrant for Citizen Petitions and Town Meeting Articles for Town Meeting scheduled for May 1, 2018.
- ITEM #7** **FY19 BOS Departmental Budget Submittals:** Discussion of the Fiscal Year 2019 Departmental budget requests under the authority of the Board of Selectmen; Review of the FY19 Budget process and scheduled Budget Forum.

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES

November 27, 2017 Regular Business Meeting
 November 29, 2017 Working Session
 December 6, 2017 Working Session
 December 11, 2017 Regular Business Meeting
 December 18, 2017 Working Session
 December 20, 2017 Working Session

APPROVAL OF EXECUTIVE SESSION MINUTES

November 27, 2017
 December 6, 2017
 December 11, 2017

CORRESPONDENCE

WARRANTS Warrants signed by the Chairman of the Board of Selectmen:

Date	Warrant Number	Type	Warrant Amount
12/21/17	18049	Town Payroll	113,230.27
12/21/17	18050	Town Bills	313,645.59

EXECUTIVE SESSION

ADJOURN

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.