



# Town of Topsfield Finance Committee

Agenda  
September 19, 2016  
7:00 PM  
Proctor School

- I. Call to Order 7:00 PM
- II. Minutes of June 29, 2016
- III. FY2018 Finance Committee Reorganization
  - a. Election of the Chair, Vice Chair and Secretary
  - b. Fin Com Liaison Assignments
  - c. Fin Com Email Monitoring
  - d. Fin Com Website Software Licenses
- IV. Confirmation of Reappointee/Appointee Oaths
- V. Review Member Address List
- VI. Public Records and Open Meeting Laws
- VII. Warrant Timetable for FY2018 Budget
- VIII. FY2018 Budget Guidelines
- IX. Post-Town Meeting Revised Model
- X. Upcoming Meeting Schedule