

## **Town of Topsfield Finance Committee**

Agenda September 14, 2015 7:00 PM Proctor School

I. Call to Order 7:00 PM

- II. Minutes of June 29, 2015
- III. FY2017 Finance Committee Reorganization
  - a. Election of the Chair, Vice Chair and Secretary
  - b. Fin Com Liaison Assignments
  - c. Fin Com Email Monitoring
  - d. Fin Com Website Software Licenses
- IV. Confirmation of Reappointee/Appointee Oaths
- V. Review Member Address List
- VI. Public Records and Open Meeting Laws
- VII. Warrant Timetable for FY2017 Budget
- VIII. FY2017 Budget Guidelines
  - IX. Post-Town Meeting Revised Model
  - X. Upcoming Meeting Schedule