

Topsfield Conservation Commission

AGENDA *Revised 5/27/2020

May 27, 2020 7:00 P.M. – **VIDEO/AUDIO CONFERENCE**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Topsfield Conservation Commission will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Topsfield Town Website, at <https://www.topsfield-ma.gov/>. For this meeting, members of the public who wish to listen/watch the meeting, may do so in the following manner: Zoom Meeting - see information below to join the meeting. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Topsfield Conservation Commission website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

To join the video/audio meeting at 7:00pm:

Join Zoom Meeting:

<https://us02web.zoom.us/j/87694618901?pwd=V3hpVjhTZXdZ0g1MUd2Q0VINnk2UT09>

Call in phone number: 1-929-205-6099

Meeting ID: 876 9461 8901

Password: 490493

7:00pm OPEN MEETING:

HEARINGS:

- **Continuation ANRAD 307-0776: 5 East Common Street (Map 33, Lot 36), Congregational Church/Beals Associates** – verification of Wetlands Resource Area boundaries. – no action - continued per Section 17 of Ch.53 of the Acts of 2020 to the first hearing date following the termination of the state of emergency or to a date otherwise prescribed by law.
- **Continuation NoI (Bylaw only) TCC 2019-01: 371 Boston Street (Map 26, Lot 014), Sabino/The Morin-Cameron Group, Inc.** – re-construction of an existing building, construction of an addition, paved parking areas and driveways, utilities, stormwater management structures & grading. – no action - continued per Section 17 of Ch.53 of the Acts of 2020 to the first hearing date following the termination of the state of emergency or to a date otherwise prescribed by law.
- **Continuation NoI 307- : ECTA Town Wide Trail Maintenance Plan, ECTA/DeRosa Environmental Consulting, Inc.** – town-wide trail management plan. – no action - continued per Section 17 of Ch.53 of the Acts of 2020 to the first hearing date following the termination of the state of emergency or to a date otherwise prescribed by law.

REQUESTS:

- ***RDNI 2020-03: 3 Surrey Lane (Map 31, Lot 096) Doumas** – tree removal

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2020 MAY 27 AM 11:56
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MEETING MINUTES:

- April 8, 2020
- April 22, 2020
- May 13, 2020

ADMINISTRATOR’S REPORT:

- **Town Hall Summer Hours, moving forward, signatures discussion**

OTHER:

- **Enforcement Order 2020-01:** 71 Howlett Street (Map 33, Lot 19) – *update*
- **Enforcement Order 2020-02:** 46 Cross Street (Map 62, Lot 23), Ginley – *update*
- **Enforcement Order 2020-03:** 65 Rowley Bridge Road (Map 55, Lot 3), Dunn – *update*
- **Violations:**
 - 9 Coventry Lane
 - 14 Sleepy Hollow
 - 18 Candlewood
 - any additional violations
- **Bylaw Fee Schedule Revisions** – tabled
- **Proposed Bylaw Regulations Revisions** – tabled
- Sign bills, authorizations, etc.
- Any other business that may come before the Commission, at the discretion of the Chair

***Reflects revision**

Note: Next TCC Meeting – **June 10, 2020**

During the meeting, there may be updates and discussions concerning ongoing projects and enforcement matters of interest to the Conservation Commission (Commission). If a property/project is the subject of an Order of Conditions, Enforcement Order, or other Commission matters, the Commission may receive information and make decisions as necessary to address concerns and/or to protect the interests of the Wetlands Protection Act, the Topsfield General Wetlands Bylaw, and other Laws the Commission is authorized to uphold.

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In accordance with Massachusetts Wetlands Protection Act Regulations, 310 CMR 10.00, in order to show standing as a basis for an adjudicatory appeal, ten-citizen groups, aggrieved persons, and abutters need proof of prior participation (a person(s) needs to have submitted written comments during the hearing process).