



**SELECT BOARD AND FINANCE COMMITTEE
JOINT MEETING
PRE-ANNUAL TOWN MEETING
MINUTES**

**Tuesday, May 3, 2022
Masconomet Regional School, Rm M0040
20 Endicott Road, Boxford, MA**

Finance Committee members present were: Che Elwell, Jon Guido, Mike Hartmann, Karen Dow, Karen Duval, and David Larson. Select Board members present were: Lynne Bermudez, Marshall Hook, Boyd Jackson, Cameron Brown and Dick Gandt. Also present: Catherine Gabriel, Town Accountant; Steve Whelan, Town Moderator; Kevin Harutunian, Town Administrator, and from KP Law, Lauren Goldberg and Jared Collins.

CALL TO ORDER

The following actions were taken within the meeting: the meeting was called to order (6:04 pm) and adjourned (6:25 pm) by Select Board Chair, Lynne Bermudez and Finance Committee Chair, Che Elwell.

FINAL PREPARATIONS FOR ATM & STM MEETINGS

ATM - Article 25th Tree Planting

Although the recommendation will be no action, the funds the Select Board had requested for this article (\$35,000) will be provided when the article is presented.

STM – Article 2nd Prior Year Bills

No prior year bills were presented. By motion of Karen Dow, seconded by Dave Larson, the Finance Committee recommends no action on STM Article Second, voted in favor 6-0.

STM – Article 3rd Fiscal Year 2022 Budget Transfers

By motion of Mike Hartmann, seconded by Karen Dow, the Finance Committee recommends positive action on STM Article Third, for the transfers presented in the total amount of \$75,921, voted in favor 6-0.

Finance Committee Minutes

By motion of Dave Larson, seconded by Jon Guido, the Finance Committee approved meeting minutes of 3/28/2022, voted in favor 6-0.

By motion of Dave Larson, seconded by Karen Duval, the Finance Committee approved meeting minutes of 3/29/2022, voted in favor 6-0.

Discussion

Steve Whelan reviewed the instructions and remarks he will present at the beginning of Town Meeting.

Kevin Harutunian distributed information about tree removal and tree planting activities by National Grid in Topsfield.

ADJOURN

Karen Dow motioned to adjourn the Finance Committee meeting, seconded by Karen Duval, voted in favor 6-0. Marshall Hook motioned to adjourn the Select Board meeting, seconded by Cam Brown, voted in favor 5-0.

Respectfully submitted,
Dick Gandt

DOCUMENTS

- Agenda for May 3, 2022
- STM22 Budget Transfers
- Finance Committee minutes of 3/28/2022
- Finance Committee minutes of 3/29/2022
- National Grid tree removal and tree planting