

**Minutes of the
Topsfield Planning Board
Town Hall
Board of Selectmen Meeting Room
June 4, 2019**

Chairman Morrison called the meeting to order at 7:33PM.

Board members present: Chairman Martha Morrison, Steven Hall, and Jennie Merrill. Josh Rownd and Greg Mellinger were absent.

Planning Board Coordinator: Donna Rich.

Residents: Jean-Marc Berteaux, Bob Sapienza, Natalie Whelan, Ara Aftandilian, Bruce Bolnick.

Approval Not Required (ANR) Request: 37 River Road – Ara Aftandilian explained that the land was part of the Coolidge Estate property and now he would like to split Parcel 1, a non-buildable lot, off and convey it to Peter & Carolyn Campot. The Board noted that the ANR checklist had been completed.

Steve Hall made a motion to approve the ANR as indicated on Plan of Land located in Topsfield, MA, Property of Ara S. Aftandilian, dated 5/29/19, seconded by Jennie Merrill; so voted: 3-0.

Authorization for Signatures on Vendor Warrants: Jennie Merrill made a motion to authorize Chairman Martha Morrison to sign vendor warrants, with Steve Hall as the alternate, seconded by Steve Hall; so voted: 3-0.

Authorization Signature for Approval Not Required pursuant with MGL, Chapter 41: The Board signed the document from the Southern Essex District Registry of Deed Shetland Park, a Division of the Secretary of the Commonwealth.

Discussion: 57 Perkins Row, Perkins Landing 40B Modification of Project Eligibility Application – Chairman Morrison stated that the Planning Board response has been completed. Comments from KP Law and Highway Superintendent Dave Bond have been received and incorporated into the document. Chairman Morrison reported that the Board of Selectmen will add their letter and send it to MassHousing.

Minutes: Steve Hall made a motion to approve the minutes of March 19th, April 2nd and May 14th as amended and April 18th as written, seconded by Jennie Merrill; so voted: 3-0. Jennie Merrill approved as necessity from March 19th, April 2nd and April 18th.

At 8:07pm, Steve Hall made a motion to adjourn and Jennie Merrill seconded the motion; so voted: 3-0.

Respectfully submitted,

Donna C. Rich
Community Development Coordinator

Per the Open Meeting Law, the documents that were either distributed to the Planning Board before the meeting in a packet, or at the meeting were:

1. Agenda
2. ANR request from Ara Aftandilian
3. Authorization for Signatures on Vendor Warrants from Town Accountant
4. Authorization from the Southern Essex District Registry of Deed Shetland Park, a Division of the Secretary of the Commonwealth
5. 40B Modification of Project Eligibility Application for 57 Perkins Row
6. Minutes: March 19th, April 2nd, April 18th and May 14th
7. Historical Commission Public Hearing notification

Approved as amended at the September 3, 2019 Planning Board meeting.

<p>Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Committee constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Committee as to the completeness or accuracy of such statements.</p>
--