

Application Checklist and Procedures Checklist for Stormwater Management Permit

1. Requesting a waiver from the Stormwater Management Permit application requirements.

The applicant files 6 copies of a letter, together with supporting information and documentation, signed by the landowner or designated representative with the Town Clerk.

2. All waiver requests shall be acted upon by the Planning Board within 45 calendar days from the date of application and shall be in writing. Boards may request an extension of the review period. As per the bylaw, the Conservation Commission will have jurisdiction for waiver requests for projects located entirely within the town's wetland jurisdiction and the Planning Board will have jurisdiction for all other waiver requests. **Section 6 B of the SWEC Regulations**

3. Filing a Stormwater Management Permit Application

four (4)

The applicant shall file with the Town Clerk, ~~six (6)~~ four (4) copies of a completed application package for a Stormwater Management Permit (SMP) **and an electronic application in PDF format** on a CD or DVD disc. The application package shall include:

X A completed Application Form with original signatures of all owners

X A **list and two sets of labels** of abutters, certified by the Assessor's Office, including those opposite on any public or private way and abutters within 300 feet of the applicant's property line(s). **Envelopes with regular first class stamps** (2 times the number of abutters plus 12 (for six surrounding town's Planning Boards) for abutter notifications of the Public Hearing and the subsequent Decision.

X Stormwater Management and Erosion Control Plan, stamped by a Professional Engineer licensed in Massachusetts and project description **which includes all information listed in Section 6 L** of the SWEC Regulations.

X Operation and Maintenance Plan which includes all information listed in **Section 6 M** of the SWEC Regulations.

X Payment of the application and review fees. The application fee equals \$100 plus .0030 x the total number of square feet of the proposed project. Example: \$100 + 43560 (1 acre) = \$100 + 43560 square feet x 0.0030 = \$130.68 application fee **100 + (27,580 x 0.003) = \$182.74**

X Inspection and Maintenance Agreement which includes all information listed in **Section 6 M** of SWEC Regulations

 Surety Bond. The Planning Board may require the applicant to post before the start of land disturbance or construction activity, a surety bond to ensure perpetual maintenance of stormwater and erosion controls.

APPLICATION FORM
STORMWATER AND EROSION CONTROL PERMIT

To: The Topsfield Planning Board, Town Hall, Topsfield, MA 01983

The undersigned hereby applies for a Stormwater and Erosion Control Permit and herewith submits six (6) copies of a completed application package for a Stormwater Management Permit (SMP) and an electronic application in PDF format on a CD or DVD disc for approval.

The applicant certifies to the truth of the following facts as part of his application.

1. Name of Applicant: Kings Oaks Properties, LLC

Address: 24 Old Stage Road
Hampton Falls, NH 03844

Telephone Number: 603-944-6858

E-mail Address: afprops@yahoo.com

2. Name of Engineer or Surveyor John M. Morin, PE, The Morin-Cameron Group, Inc.

Address 66 Elm Street
Danvers, MA 01923

Telephone Number: 978-777-8586

E-mail Address: John@morincameron.com

3. Deed to property is dated 1/2/1968 and is recorded in Essex South District Registry, Book 5503 Page 335.

4. Location of Property for which permit is requested:

Address 8 Mansion Drive
Topsfield, MA 01983

Zoning District IRA (Inner Residential & Agricultural District)

5. Attach hereto a copy of the deed.

6. The exact names in which title to the property is held and the present addresses of persons named are: (If married, give spouse's name.)

James H. Long
12 Mansion Drive
Topsfield, MA 01983

7. A complete list of persons with their addresses known to have mortgages, attachments, encumbrances, or liens of any kind upon the property is as follows:

N/A

8. If the property is in the name of a trust, the complete and correct name of the trust, date of the trust declaration, book and page where it is recorded and names and addresses of all trustees are as follows:

N/A

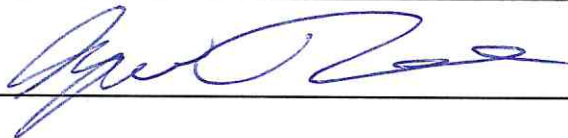
9. If the property is in the name of a corporation, the complete and correct name of the corporation, the name and corporate capacity of all officers authorized to sign deeds and other instruments pertaining to real estate are as follows:

N/A

10. Description of the project for which a Stormwater and Erosion Control Permit is requested. Include total square footage of land to be altered/cleared.

Development of a single-family house, driveway, septic system, associated utilities and grading. The total area of proposed alteration is 27,580 sf.

Signature of Applicant



Name of Applicant

Kings Oaks Properties, LLC (c/o Anthony Franciosa)

Date of Submission

4-2-2024

Town Clerk Signature

BK 5503 PG 335

G.13039

P 1

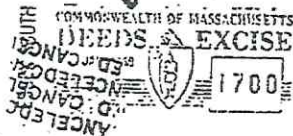
We, Richard H. Mailey and Jane M. Mailey, husband and wife as tenants by the entirety
of Topsfield Essex County, Massachusetts,
~~unrecorded~~, for consideration paid, grant to M. Elaine Long

of 12 Mansion Drive, Topsfield, Massachusetts with quitclaim covenants
with the structures thereon
the land in said Topsfield, situated on Mansion Drive, being Lot #10 on plan recorded in the
Essex South District Registry of Deeds, Plan Book 84, Plan 64, bounded and described
as follows: (Description and encumbrances, if any)

SOUTHEASTERLY by said Mansion Drive, on two (2) courses, Sixty-three
and 18/100 (63.18) ft. and Eighty-six and 82/100 (86.82) ft.
respectively,
SOUTHWESTERLY by Lot #9, on said plan, Two Hundred Ninety-one and
43/100 (291.43) ft.,
NORTHWESTERLY by other land now or formerly of Green et al, One Hundred
Fifty ft. (150) ft., and
NORTHEASTERLY by Lot #11, on said plan, Two Hundred Eighty-three and
37/100 (283.37) ft.

Being the same premises conveyed to us by deed of Warren N. Bixby, Jr., et ux
dated June 14, 1961 and recorded in the Essex South District Registry of Deeds, Book 4781,
Page 117.

Subject to real estate taxes for 1968.



husband and wife
jointly

Witness... hands and seals this 2nd day of January, 1968

Richard H. Mailey
Jane M. Mailey

1/2/68

The Commonwealth of Massachusetts

Essex, ss.

January 2, 1968

Then personally appeared the above named Richard H. Mailey
and acknowledged the foregoing instrument to be his free act and deed, before me

William S. Evans
Notary Public — Justice of the Peace

My commission expires May 17, 1972

Essex ss. Recorded Jan. 5, 1968. 15 m. past 1 P.M. #72

(*Individual — Joint Tenants — Tenants in Common — Tenants by the Entirety.)



TOWN OF TOPSFIELD

BOARD OF ASSESSORS

8 West Common Street
Topsfield, Massachusetts 01983
Telephone: (978) 887-1514 Fax: (978) 887-1502

This form must be completed and Assessor fee of \$20.00 must be paid before release of the certified abutters list.

Submission Date **Friday, March 22, 2024** Issue Date **Monday, March 25, 2024**

Department requiring list: **Planning Board**

300 Ft. ☒ 100 Ft. ☐ (Conservation Only) ☐ Direct Abutters

Person/Party requesting list: **Jackie Pepperman, The Morin-Cameron Group**

Address: **66 Elm Street Danvers, MA**

Phone #: **978-777-8586** Email Address **jpepperman@morincameron.com** Misc:

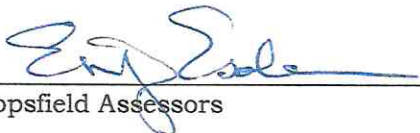
Property Owner: **James Long**

Assessor's Map(s) **18** Lot(s) **15** Location **8 Mansion Drive**

Assessor's Fee Paid: ☒ Yes ☐ No

The Assessors' Office requires ten (10) working days to certify an Abutters List. This list is valid for sixty days only from date of issue.

Certified By:



Topsfield Assessors



Certification of Parties in Interest

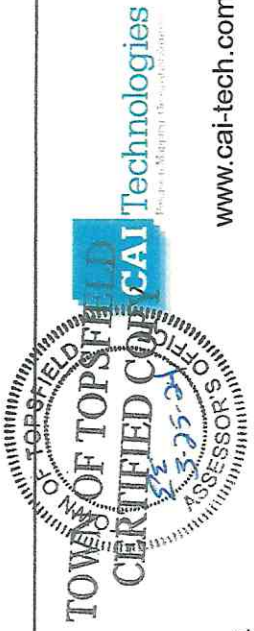
The Board of Assessors of the Town of Topsfield do hereby certify, in accordance with the provisions of Section 10 and 11 of Chapter 808 of the Acts of 1975, that the following named persons, firms and corporations are parties in interest, as in said Section 11 defined, with respect to the premises herein above described.



March 25, 2024

Town of Topsfield, MA

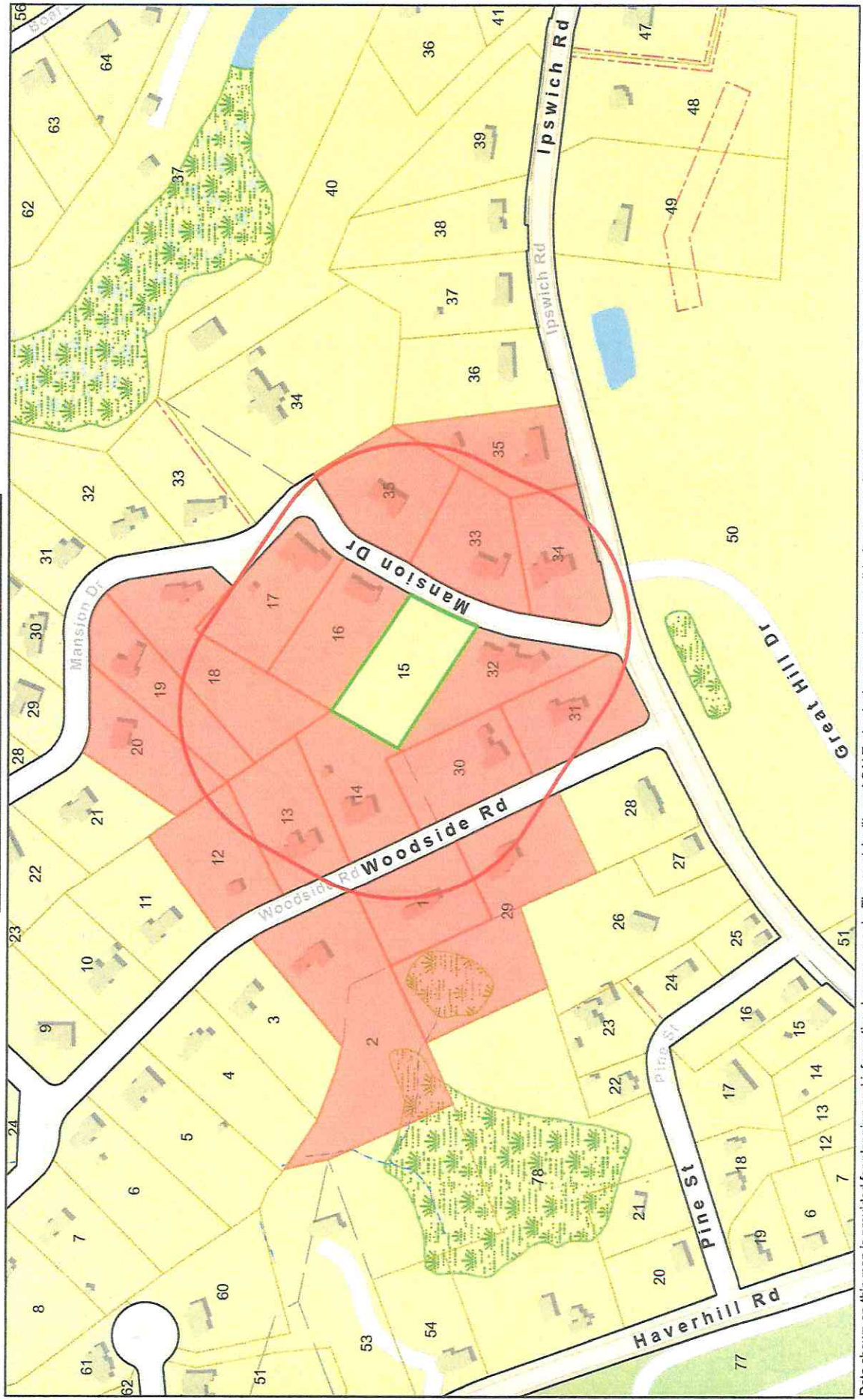
1 inch = 278 Feet



CAI Technologies

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300 feet Abutters List Report

Topsfield, MA
March 25, 2024



Subject Property:

Parcel Number: 18-15
CAMA Number: 18-15
Property Address: 8 MANSION DR

Mailing Address: LONG JAMES H
12 MANSION DR
TOPSFIELD, MA 01983

Abutters:

Parcel Number: 18-1
CAMA Number: 18-1
Property Address: 14 WOODSIDE RD

Mailing Address: ROY GARRETT R
14 WOODSIDE RD
TOPSFIELD, MA 01983

Parcel Number: 18-12
CAMA Number: 18-12
Property Address: 19 WOODSIDE RD

Mailing Address: NUTTER NELSON W
19 WOODSIDE RD
TOPSFIELD, MA 01983

Parcel Number: 18-13
CAMA Number: 18-13
Property Address: 17 WOODSIDE RD

Mailing Address: SCHULTZ LILY ZATONY TR
17 WOODSIDE RD
TOPSFIELD, MA 01983

Parcel Number: 18-14
CAMA Number: 18-14
Property Address: 15 WOODSIDE RD

Mailing Address: DUNN JONATHON
15 WOODSIDE RD
TOPSFIELD, MA 01983

Parcel Number: 18-16
CAMA Number: 18-16
Property Address: 12 MANSION DR

Mailing Address: COSTA WIVALDO
12 MANSION DR
TOPSFIELD, MA 01983

Parcel Number: 18-17
CAMA Number: 18-17
Property Address: 14 MANSION DR

Mailing Address: WAITE HARVEY R II & ROSE A TRS
14 MANSION DR
TOPSFIELD, MA 01983

Parcel Number: 18-18
CAMA Number: 18-18
Property Address: 22 MANSION DR

Mailing Address: CARNCROSS CLAYTON J
22 MANSION DR
TOPSFIELD, MA 01983

Parcel Number: 18-19
CAMA Number: 18-19
Property Address: 24 MANSION DR

Mailing Address: RICHARDS SHANNON R
24 MANSION DR
TOPSFIELD, MA 01983

Parcel Number: 18-2
CAMA Number: 18-2
Property Address: 18 WOODSIDE RD

Mailing Address: JUTRAS ROBERT A TR
18 WOODSIDE RD
TOPSFIELD, MA 01983

Parcel Number: 18-20
CAMA Number: 18-20
Property Address: 28 MANSION DR

Mailing Address: FITZGERALD NANCY A
28 MANSION DR
TOPSFIELD, MA 01983



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3/25/2024

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Page 1 of 2



300 feet Abutters List Report

Topsfield, MA
March 25, 2024



Parcel Number: 18-35
CAMA Number: 18-35
Property Address: 11 MANSION DR

Mailing Address: GEGGIS GERARD
11 MANSION DR
TOPSFIELD, MA 01983

Parcel Number: 25-29
CAMA Number: 25-29
Property Address: 10 WOODSIDE RD

Mailing Address: GUSTIN NICHOLAS K
10 WOODSIDE RD
TOPSFIELD, MA 01983

Parcel Number: 25-30
CAMA Number: 25-30
Property Address: 9 WOODSIDE RD

Mailing Address: NAGLE ALEXANDER T TR
9 WOODSIDE RD
TOPSFIELD, MA 01983

Parcel Number: 25-31
CAMA Number: 25-31
Property Address: 5 WOODSIDE RD

Mailing Address: DOHERTY CHRISTOPHER P
5 WOODSIDE RD
TOPSFIELD, MA 01983

Parcel Number: 25-32
CAMA Number: 25-32
Property Address: 6 MANSION DR

Mailing Address: PANARESE JOHNATHAN
6 MANSION DR
TOPSFIELD, MA 01983

Parcel Number: 25-33
CAMA Number: 25-33
Property Address: 7 MANSION DR

Mailing Address: TIERNEY LEANNE S
24 SCHOOL ST
GEORGETOWN, MA 01833

Parcel Number: 25-34
CAMA Number: 25-34
Property Address: 1 MANSION DR

Mailing Address: FLYNN MICHAEL C
1 MANSION DR
TOPSFIELD, MA 01983

Parcel Number: 25-35
CAMA Number: 25-35
Property Address: 56 IPSWICH RD

Mailing Address: PEPICELLI JOSEPH A
56 IPSWICH RD
TOPSFIELD, MA 01983



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3/25/2024

Page 2 of 2

The Morin-Cameron Group, Inc.
66 Elm Street
Danvers, MA 01923

Brookline Bank
53-7148/2113

1043

4/2/2024

PAY TO THE
ORDER OF

Town of Topsfield

\$ 182.74

One hundred eighty-two & ---

74/100

DOLLARS

MEMO

Franciosa #4251 - Stormwater & Erosion Control Permit



John M. Morin
AUTHORIZED SIGNATURE

HEAT SENSITIVE

The Morin-Cameron Group, Inc.

1043

The Morin-Cameron Group, Inc.

1043