

**BOARD OF HEALTH
Topsfield Town Hall
MINUTES
8 West Common Street, Topsfield, MA 01983
VIDEO/TELE CONFERENCE**

Date:	Wednesday, September 15, 2021
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ATTENDANCE:

BOARD MEMBERS	
Sheryl Knutsen RN Chair	yes
Mark Rizza	Yes
William Hunt Esq.	No
Ellen Eaton RN	Yes
Amy Lischko MSPH, DSc	Yes

STAFF MEMBERS	PRESENT
Health Director Wendy Hansbury	Yes
Susan Winslow, Minutes Secretary	Yes

VISITORS PRESENT: Town Administrator Kevin Harutunian, Chief of Police Neal Hovey, Greg Bernard RS, Thomas Mannelta CE, Chris Bullens, David Larson, Gary Bergmann, numerous visitors who did not identify

OPENING

The meeting of the Topsfield Board of Health was called to order at 6:30 pm on September 15, 2021 by Chair Sheryl Knutsen.

ANNOUNCEMENTS

Chair Sheryl Knutsen made the following announcements:

Pursuant to Chapter 20 of the Acts of 2021, this meeting/public hearing will be conducted via remote means. Members of the public who wish to access the meeting may do so in the following manner: Zoom Meeting – see connection information below to join the meeting by Zoom videoconference or calling in by phone. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Topsfield Town Website, at <https://www.topsfield-ma.gov/>. You may also reach out to the Topsfield Board of Health at health@topsfield-ma.gov or 978-887-1520 for information/assistance. No in-person attendance of members of the public will be permitted, and public participation in any public hearing conducted during this meeting shall be by remote means only.

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Chair Knutsen announced that Recording Secretary Susan Winslow was taking Meeting Minutes. Ms. Knutsen asked if anyone else wished to record the meeting. There was no-one else who wished to record the meeting.

Chair Knutsen led the Board and Visitors in a moment of silence.

APPOINTMENTS

9 Perkins Circle Variance Requests

Thomas Mannetta CE from Thomas Mannetta Inc., representing the 2014 Gibbons Family Trust, presented the three Variance Requests outlined on the Form 9A Application for Local Upgrade for 9 Perkins Circle.

- Reduction in separation from a leaching field and to the property line - 7 feet is proposed
- Reduction in separation from the combination tank to the property line - 7 feet is proposed
- Use of only one deep hole in proposed disposal area

Mr. Mannetta gave the Board a description of the limitations of the property necessitating the requests. Board Members discussed the request.

VOTE: Mr. Rizza made a motion to approve the Variance Requests as outlined in the Form 9A Application for Local Upgrade Approval received at the Board of Health on August 23, 2021. Seconded by Ms. Eaton. After determining that there was no further discussion, Chair Knutsen called for a roll-call vote:

Knutsen – yes

Rizza – yes

Eaton – yes

Lischko – yes

The motion carried in a vote of 4-0.

17 Kinsman Lane Variance Requests

Greg Bernard RS, representing William Gehr, began to address the Board regarding the Variance Requests for 17 Kinsman Lane.

The meeting was abruptly adjourned because it was disrupted, through the ZOOM platform, by individuals forcing the general public to view/hear unsuitable material during a public meeting. This Variance request will be continued at the next Board of Health Meeting.

Minutes submitted by: Susan Winslow.

Per the Open Meeting Law, the documents that were either distributed to the Board of Health before the meeting in a packet or introduced at the meeting were:

1. Agenda: September 15, 2021 Agenda
2. Draft Meeting Minutes: August 18, 2021
3. Draft Meeting Minutes: August 26, 2021
4. 9 Perkins Circle Form 9A Variance Request
5. 9 Perkins Circle Application for Disposal System Construction Permit
6. 9 Perkins Circle Septic Design Plan page 1
7. 9 Perkins Circle Septic Design Plan page 2
8. 17 Kinsman Lane Form 9A Variance Request
9. 17 Kinsman Lane Application for Disposal System Construction Permit

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10. 17 Kinsman Lane Septic Design Plan
11. 17 Kinsman Lane Soil Logs
12. 17 Kinsman Lane Textural Analysis
13. Document: Revenue Received Between August 18, 2021 and September 15, 2021
14. Signed Bill List dated 9/7/2021
15. Signed Bill List dated 9/8/2021
16. Document: Draft signage: Masking Order
17. Document, "COVID-19 Public Health Regulations of the Topsfield Board of Health" dated September 15, 2021
18. Press Release regarding September 15, 2021 Board of Health Meeting
19. Screen shot of Topsfield Website News item, "9/15 Board of Health Meeting to Discuss Possible Adoption of Mask Order or Policy"
20. 9/2/21 Topsfield School Committee Meeting Notes
21. Emails Received at Board of Health related to Mask issue
22. Centers for Disease Control and Prevention/Department of Human Services Order under Section 361 of the Public Health Service Act (42 U.S.C. 264) and 42 Code of Federal Regulations 70.2, 71.31 (b), 71.32(b) Requirement for Persons to Wear Masks While on Conveyances and at Transportation Hubs
23. Boston Public Health Commission Order Requiring Face Coverings in the City of Boston August 20, 2021
24. Commonwealth of Massachusetts Department of Early Education and Care Mask Usage in EEC Child Care Programs September 7, 2021
25. Implementation of DESE Mask Requirement August 25, 2021
26. Town of Boxford Emergency Order of the Board of Health Requiring Face Coverings September 1, 2021
27. CDC Guidance for Wearing Masks
28. New York Times article dated September 7, 2021 by David Leonhardt

These Meeting Minutes were accepted at the October 20, 2021 Board of Health Meeting.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Committee constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Committee as to the completeness or accuracy of such statements.