

**Town of Topsfield  
FY2019 Government Review Committee (GRC)**

**Meeting Minutes**

March 19, 2019

7:00 P.M.

Topsfield Town Hall  
First Floor Conference Room

1. **Call to Order:** Chairman Lou Ross called the meeting to order at 7:01 P.M. with Jon Palace, Dave Read, Roberta Sapienza and Libby Wilson present.
2. **Minutes:** Minutes from the previous meeting will be discussed in the next meeting.
3. **Discussion on Questions and Interviews with Town Board Members and Officials:**
  - a. Lou Ross brought a printed Master List of Responses document consolidating all answers from all interviews done by the GRC. Lou will email a copy of the document to committee members.
  - b. Lou asked all committee members to check the document for accuracy and to edit longer responses from respective interviewees.
4. **Correspondence and Materials.** None
5. **Upcoming Meeting Schedule:** The GRC will try to meet next on Tuesday, April 2, 2019 at 7:30 P.M.
6. **Adjourn:** A motion to adjourn was made by Jon Palace at 7:10 P.M. Seconded by Libby Wilson. Voted in favor 5-0.

**Materials used at the meeting:**

1. First Draft of Compiled of Responses