



Town of Topsfield Finance Committee Minutes

Finance Committee Meeting
In person/Hybrid
Topsfield Town Hall COA Room
March 18, 2024

DRAFT:

Under review will be approved at the next Finance Committee meeting.

Attendees: Che Elwell, David Larson, Matiely Lugo-Gomez, Jon Guido, Mike Hartmann, Catherine Hodges, Heidi Fox, Dick Gandt, Cam Brown, Marshal Hook, Kevin Harutunian, Jen Collins-Brown
Zoom: Topsfield Cable, Morgan Dwinell, Andrew Prazar

Call to order: 6:37 PM

Update on model

Update from Che Elwell and Catherine Hodges on meeting with Scott Morrison, Steve Greenberg and Matt LaCava regarding elementary school budget and extraordinary special ed expenses.

David Larsen Motion to approve minutes from January 22, 29, Feb 12
Heidi 2nd Unanimously passed

Warrant article assignment review and review of articles

Jon Guido, motion that any vote moved tonight can overruled by any subsequent vote.
2nd: Catherine Hodges, unanimous

Article Fourth (Water): David Larson: Motion to recommend positive action on water
2nd Jon Guido

Votes on Warrants:

| ART. NO. | APPROPRIATIONS AND SOURCES OF FUNDING: PLANNING PURPOSES FIN.COM.PROJECTED 2020 | APPROPRIATION (a) Total Appropriations of Each Meeting | (b) From Raise & Appropriate (Tax Levy) | (c) From Free Cash See B-1 | (d) From Other Available Funds See B-2 | (e) From Offset Receipts See A-1 or Enterprise Funds See A-2 | Motion, 2nd | Vote | Amount Blank = no change |
|-------------|---|---|--|-------------------------------------|--|--|-------------|-------|--------------------------------|
| 2 | Authorization to Transfer Balances | 115,476 | | | 115,476 | | | | |
| 3 | ANNUAL OPERATING BUDGET | 25,438,156 | 25,438,156 | | | | | | |
| 4 | WATER DEPT ENTERPRISE OPERATING BUDGET | 2,197,897 | | | | 2,197,897 | DL JG | 7-0 | |
| 5 | ANNUAL MASCONOMET REGIONAL SCH. DIST. ASSMT | 9,635,185 | 9,635,185 | | | | | | |
| 6 | ANNUAL ESSEX NORTH SHORE AG/Tech SCH DIST ASSM. | 446,717 | 446,717 | | | | MLG, CH | 7-0 | |
| 7 | GRANT AUTHORIZATION FOR TOWN PROJECTS | | | | | | DL, CH | 7-0 | |
| 8 | Mass DOT Contracts - Authorization to spend for Chapter 90 Projects | | | | | | DL, JG | 7-0 | |
| 9 | Tri-town Council | 21,525 | | 21,525 | | | JG, DL | 7-0 | |
| 10 | Senior Care | 1,500 | | 1,500 | | | JG, DL | 7-0 | |
| 11 | Assessor Software Upgrade | 5,000 | | 5,000 | | | MH, MLG | 7-0 | |
| 12 | GASB | 8,500 | | 8,500 | | | MH, MLG | 7-0 | |
| 13 | Facilities repair | 30,000 | | 30,000 | | | DL, KH | 7-0 | |
| 14 | Police Cruisers | 180,000 | | 180,000 | | | | | |
| 15 | Police Charging Station | 13,000 | | 13,000 | | | DL, MLG | 7-0 | |
| 16 | Police Radio Repeater | 25,000 | | 25,000 | | | DL, CH | 7-0 | |
| 17 | Police Handguns | 18,000 | | 18,000 | | | DL, MLG | 7-0 | |
| 18 | Police AED | 15,000 | | 15,000 | | | | | |
| 19 | Fire Truck | 1,015,000 | | 160,000 | 855,000 | | JG, KH | 7-0 | |
| 20 | Fire Storage Building | 60,000 | | 60,000 | | | JG, MLG | 6-1 | |
| 21 | Snow Plows | 38,000 | | 38,000 | | | DL, HF | 7-0 | |
| 22 | Electric Lawnmower | 33,000 | | 33,000 | | | DL, KH | 7-0 | |
| 23 | COA Bus | 40,000 | | 40,000 | | | KH, DL | 7-0 | |
| 24 | Library WIFI Server | 15,000 | | 15,000 | | | KH, DL | 7-0 | |
| 25 | Library Basement Water Remediation | 20,000 | | 20,000 | | | KH, DL | 7-0 | |
| 26 | Water Meters | 175,000 | | | | 175,000 | DL, MLG | 7-0 | |
| 27 | Garden Street Tank Repairer | 75,000 | | | | 75,000 | DL, HF | 7-0 | |
| 28 | Water Pressure Zones Study and Design | 100,000 | | | | 100,000 | DL, KH | 7-0 | |
| 29 | North Street Pump Station Roof Replacement | 25,000 | | | | 25,000 | DL, MLG | 7-0 | |
| 30 | Klock Park ground | 10,000 | | 10,000 | | | DL, KH | 7-0 | |
| 31 | Pine Grove Cemetery Tree Removal | 50,000 | | | | 50,000 | DL, MLG | 7-0 | |
| 32 | Employee Retirement Buy Back | | | | | | | | |
| 33 | Active Military Duty Compensation | | | | | | | | |
| 34 | Zoning MBTA Multi Fam Overlay | | | | | | | | |
| 35 | Zoning bylaw Multi Fam | | | | | | | | |
| 36 | Zoning Buildable Area | | | | | | | | |
| 37 | Zoning Parking | | | | | | | | |
| 38 | Zoning Flood Plain | | | | | | | | |
| 39 | Zoning Table of Uses | | | | | | | | |
| 40 | Zoning Use Regulations | | | | | | | | |
| 41 | Masco Capital | 116,704 | | 116,704 | | | MLG, DL | 7-0 | |
| 42 | Masco Capital Debt Auth | | | | | | | | |
| 43 | Tailings Elementary | | | | | | KH JG | 4-2-1 | |
| 44 | Opiod Special Purpose Fund | 31,543 | | 31,543 | | | JG, MLG | 5-0-2 | |
| 45 | Other Post Employment Benefits ("OPEB Trust Fund") | 400,000 | | | | | JG, MLG | 7-0 | |
| 46 | Capital Stabilization Fund | 100,000 | | | | | | | |
| 47 | General Stabilization Fund | 25,000 | | | | | | | |
| 48 | FREE CASH TO OFFSET THE TAX RATE | | | | | | | | |
| 48 | Police buyback | | | | | | | | |