

TOPSFIELD COUNCIL ON AGING  
BOARD OF DIRECTOR'S MEETING  
APRIL 12, 2016  
3:32 PM

BOARD MEMBERS PRESENT: Florence Brady, Lois Carpenter, Elaine Crippen, Martha Davis, Charlotte O'Toole, Ruth Lucy, Bill Quinn, Jolene Guerra, Penny Rogers.

OTHERS PRESENT: JODI GIBELEY, Director and Kathy Faust, Friends of the COA, Liaison.

April Board Meeting Minutes approved. 9 Ayes, 2 Abstain.

DIRECTOR'S REPORT:

- TRIAD had 50 persons signed up of the workshop on decluttering with the free lunch. Recycle bins will be put at the DPW station on Rt.1 for the Recycle Day on May 14th. Farmer's Insurance in town sponsored the luncheon.
- AARP tax help is over for the season.
- VNA Health clinics will be taking place in the Emerson Center when we begin renting space there.
- May 5th will be Open House- with sandwiches served between 11-1:00 PM. We will begin renting space on 5/2.
- There will be a new SHRINE Counselor, Mary Lou Fierro, to help with senior health insurance needs. Mary Lou is a retired attorney and will have hours at the Emerson Center as needed.
- Jodi's extra 10 hrs. requested to be full time were not approved. She was given 5 hrs. more and is now at 35 hrs./ wk.

LIAISON REPORT:

- Last week's Town Wide Yard Sale to benefit the COA had a disappointing turn out. Total raised was \$575. There were 11 tables rented for \$25.
- The Friends of the COA may have to disband. Presently there is no President and no Vice President. There have been health issues plaguing members of the Friends. A lot of work falling on a few. It's been hard to recruit new members to the Friends. Because they have a financial account, they would have to go through a government process before being able to disband. It is difficult for people to have a sense of where the money is going when it is contributed to the Friends.
- Friends will continue to be present with a table at the Strawberry Festival.

OLD BUSINESS:

- Contract for renting space at the Emerson Center was sent to the Selectmen.
- The telephone will not transfer over from the Town Hall office. Town insurance will be in place for the space.
- Carol Moore, a former member of the COA Board of Directors recently passed away.
- Dates to remember:  
May 2 nd: Hours begin at the Emerson Center from 9:30-1:30 PM  
May 3rd: Town Meeting to vote on Town Hall renovation  
May 5 th: Town Voting at the polls for Town Hall renovation with Sr. Citizen space.

NEW BUSINESS:

- Term Limits: Present COA Board term is 3 yrs, to serve 6 yrs. Former COA Board voted to have term limits of six years.
- Motion was made and seconded to eliminate term limits. 9 ayes, 2 abstain.

Can't miss more than 3 consecutive meetings before being asked to resign.  
-Full Board is 11 people. We have had a full board for the past 2 years.

Meeting adjourned at 4:45 PM.

Next Meeting May 10, 2016 in Town Hall Conference Room

Respectfully submitted, Charlotte O'Toole