

**TOPSFIELD COUNCIL ON AGING  
BOARD OF DIRECTORS MEETING  
MARCH 8, 2016**

**BOARD MEMBERS PRESENT:** Florence Brady, Lois Carpenter, Annette Cohen, Elaine Crippen, Martha Davis, Al DiDonato, Jolene Guerra, Ruth Lucy, Bill Quinn, Penny Rogers

**OTHERS PRESENT:** Jodi Gibiey, Director; Kathy Faust, Friends' Liaison

**I. Approval of Minutes**

- Minutes from January and February meetings approved
- Ten members approve; one member abstains

**II. Director's Report**

- Emerson Center
  - Scheduled occupancy – May 1
  - Monday, Wednesday, Thursday, 9AM to 1PM
  - Friends will cover cost – May 1 to January 1
  - Homey feeling, parlor, small library, outside lawn, space for meals
  - Formal announcement in April
  - MOTION: The Board approves the use of the Emerson Center from May 1, 2016 to January 1, 2017 pending the review of the contract including liability
- Ten members approve, one member disapprove, one member abstains

**III. Liaison Report - Friends**

- Yard sale on April 9, using St Rose Hall
- Participants can purchase table and retain all profits
- Friends will accept items with profits going to TCOA

**IV. Old Business**

- Building Committee public meeting, Thursday, March 31, 7: PM, in Proctor School Cafeteria
- Board members encouraged to attend

**V. New Business**

- Discussion of "who" should use TCOA bus on day trips
- Topsfield residents are first priority; should not pay driver if only out of towners participate
- Should consider ways to promote attendance by Topsfield seniors
- Also, should consider promoting residents to consider using wheelchair service
- Next meeting: discussion of term limits for Board Members

Respectfully submitted, Jolene Guerra

**NEXT MEETING, APRIL 12, 3:30 PM in TOWN HALL CONFERENCE ROOM**