

TOPSFIELD COUNCIL ON AGING BOARD OF DIRECTORS MEETING

October 11, 2022, 4:00 PM

TOPSFIELD TOWN HALL, 8 WEST COMMON STREET

PRESENT: Chair Penny Rogers, Vice Chair Lynne Bermudez and members, Kim Love, Steve Walsh, Bill Quinn Jr., Kendra Berube, George Berube and Elaine Crippen

OTHERS: COA Director, Kathleen Barbarisi

I. APPROVAL OF SEPTEMBER MINUTES:

Kendra Berube made a motion to approve the minutes of September 13, 2022. It was seconded by Elaine Crippen and the motion carried 8-0

II. DIRECTOR'S REPORT:

- The Topsfield Board of Health will be having COVID Vaccine Clinics at the Town Hall on October 20, November 10 and December 15, all from 2-5pm. Register online.
- COA Director, Kathleen Barbarisi will be attending the Massachusetts COA Conference in Falmouth, October 19-21st.
- Working on the November and December newsletter.
- James Michael will be performing his wonderful Broadway classics on November 15th at the Town Hall at 5pm.
- Holiday party for seniors planning is in the works but there are worries about COVID cases being on the rise.

III. REPORTS:

1. FRIENDS LIAISON:

According to COA Liaison Elaine Crippen:

- FRIENDS took a vote for the Art Rails for the COA and it was voted down. They will bring it up again.
- There was a donation from the Car Show that went to the Fire Explorers.
- FRIENDS gave the OK to Kathleen Barabarisi to buy a net, paddles balls and tape for the Pickleball court.
- FRIENDS approved to purchase Dunkin Donuts gift cards for Rest. Stop. Ranch's Memory Café.
- Topsfield COA has donated coffee and donuts to Rest. Stop. Ranch for the past 5 events.
- Caregiver Café in the works.
- Sylvania Employees Association has a fund in which they would like to donate to the Topsfield COA.
- Lisa O'Brien has joined FRIENDS as a new member and has been helping with new donations and website updates.
- Sandy Guido would like to join the COA Board.

2. COMMUNITY CONNECTIONS (Dementia-Friendly Team, Intergenerational, Craft Connections):

According to Dementia Friendly Liaison Joan Chiffer:

- No update

According to Intergenerational Liaison Hannah Adelman-Menzer:

- No update

Craft Connections Liaison Kendra Berube:

- Card making has been happening every month and has been getting great attendance. There are about eight people that sign up for each class.

IV. OLD BUSINESS:

Transportation:

- Still working on getting a second vehicle for the COA. It would be a police SUV that will be used for appointments for our seniors.

V. NEW BUSINESS:

- A vote has been made for the need of a non-public safety COA vehicle as Topsfield COA can vote on a "Use Policy" for a town/COA shared usage and COA would manage it.
- Lynne Bermudez made a motion to approve the shared use of a non-public safety pooled vehicle to support the COA activities. George Berube seconded the motion. All in favor.

Motion made by Elaine Crippen to adjourn the meeting. It was seconded by Kendra Berube and the motion carried 8-0 at 4:53 P.M.

Next Meeting will be November 15, 2022.

Respectfully submitted by Kim Love, Recording Secretary/Clerk

DOCUMENTS:

Agenda

Draft minutes from October 11, 2022 meeting