

TOPSFIELD COUNCIL ON AGING BOARD OF DIRECTORS MEETING

September 13, 2022, 4:00 PM

TOPSFIELD TOWN HALL, 8 WEST COMMON STREET

PRESENT: Chair Penny Rogers, Vice Chair Lynne Bermudez and members, Kim Love, Bill Quinn Jr., Joan Chiffer, Hannah Adelman Menzer, Kendra Berube, George Berube and Elaine Crippen

OTHERS: COA Director, Kathleen Barbarisi and Associate Member, Charlotte O'Toole

I. APPROVAL OF JUNE MINUTES:

Elaine Crippen made a motion to approve the minutes of July 12, 2022. It was seconded by Hannah Menzer and the motion carried 9-0.

II. DIRECTOR'S REPORT:

- ~~It has been approved that~~ Gregor Smith will be working with the Town Hall to install art rails in the COA foyer area.
- The Tomato Festival went great and it was well attended.
- Movie night went great.
- On September 15th, "Studio Two" will be performing on the green and there will also be a beer garden.
- There are still issues with the parking lot and lack of spots for our COA visitors.
- The COA newsletters will soon be printed in color and collated for us!
- Planning for the Volunteer Luncheon is in the works and there was an interest in having the event catered and being held at the Town Hall. The Cultural Council will be sponsoring this event.
- "Shades of Bubl  " will be performing at the Danversport Yacht Club on September 20th, tickets are \$74 each. There are 3 spots remaining for this trip that includes both the lunch and the show. Contact the COA office if you would like to sign up.
- Trips are all having a great turnout!
- The White Mountains trip that took place in August, was an incredible 4 day trip. There were 31 people that attended this trip. Hoping to do it again soon!

III. REPORTS:

1. FRIENDS LIAISON:

According to COA Liaison Elaine Crippen:

- No Updates

2. COMMUNITY CONNECTIONS (Dementia-Friendly Team, Intergenerational, Craft Connections):

According to Dementia Friendly Liaison Joan Chiffer:

- Working with Topsfield Fair food vendors to have easier choices to choose from and volunteers will be wearing DF pins and giving out DF maps to Topsfield Fair guests.

According to Intergenerational Liaison Hannah Adelman-Menzer:

- There is a new Proctor School CLIC teacher, Erica Adams, ~~who that~~ will starting a garden club!

- For next year's Tomato Festival, the goal is to have Intergenerational judges, as the youth have great suggestions and great thoughts about food.

Craft Connections Liaison Kendra Berube:

- Card making has been happening every month and has been getting great attendance. There are about eight people that sign up for each class. People love it!

IV. OLD BUSINESS:

Transportation:

- John Geibel, a retired police officer, has signed on as a part-time driver to help with weekend events and fortunately his schedule is flexible.
- Still working on getting a second vehicle for the COA. Kathleen will talk with the Town Administrator about use of the police cruiser that the Police Chief was looking to trade in.

V. NEW BUSINESS:

- None at this time

Motion made by Lynne Bermudez to adjourn the meeting. It was seconded by Joan Chiffer and the motion carried 9-0 at 4:54 P.M.

Next Meeting will be October 11, 2022.

Respectfully submitted by Kim Love, Recording Secretary/Clerk

DOCUMENTS:

Agenda

(Draft minutes from September 13, 2022 meeting→)