

TOPSFIELD COUNCIL ON AGING BOARD OF DIRECTORS MEETING

June 11, 2019, 4:00 PM

TOPSFIELD TOWN HALL, 8 WEST COMMON STREET

2ND FLOOR CONFERENCE ROOM

PRESENT: Penny Rogers, Ruth Lucy, Lynne Bermudez, Martha Davis, Charlotte O'Toole, Elaine Crippen, Florence Brady, Paula Burke, Bette Cullinan

OTHERS: Yvonne Anderson, Liaison for Friends of the Topsfield Council on Aging, Hannah Adelman-Menzer, Prospective COA Board Member

I. VOTE ON APPROVAL OF THE MAY BOARD MEETING MINUTES: Motion made and seconded to approve the May Board Minutes, 8 Ayes and 0 Nays

II. DIRECTOR'S REPORT:

– volunteer breakfast was a successful event. Kathy Faust was presented with this year's volunteer award.

- the Dance Out Dementia Dancers performed at the North Shore Performing Arts Center, Saturday June 8th. The group went to dinner after the performance and one of the attendees of the performance enjoyed the performance so much paid the bill anonymously.

-Memorial Day Observance - Joanne Patton was presented a letter re: General Patton. It was one that she had never seen before.

-tour of Jeremiah Lee Mansion & Gardens, Marblehead was changed, due to students visiting the mansion. Seniors went to Lynn Museum instead, then to lunch.

-Family and Friends Dinner. Emergency Preparedness Training/Homeland Security Presentation at 5 p.m. Dinner will begin at 6 p.m. with a Martha Washington Presentation at 6:30 p.m.

-Town Hall parking issues will be addressed before start of school in September. Need to put together concerns re: school and town hall parking spaces and present to Selectmen.

-Boy Scout Yard Sale was a great success. Brought in \$16,000. Bush sale separate. Note from Sherry Roach, Troop 81 Yard Sale Chairperson to Paula thanking her for combining COAj donated items with Boy Scout items. Also thanked her for donation toward dumpster fee.

III. REPORTS:

1. FRIENDS LIAISON:

-Strawberry Festival was jam packed. Delighted with donations, o/a \$800. Solicited business for raffles.

-discussed change in Friend's attending COA meeting. Will now have COA represented at Friend's meeting. Elaine Crippen will be the P.O.C. for COA. Friends meet on the 2nd Thursday of the the month from 10 to noon. This will be a change from Friend's representative attending COA, but rep is more than welcomed to attend the meeting.

-updated membership letter had a generous fundraiser response.

-Fall fund raise at Texas Roadhouse on Oct 17th.

2. DEMENTIA-FRIENDLY TEAM:

-AARP has an Age Friendly Network to help provide resources to communities throughout the US with the resources to become more age friendly. This may be something that could be expanded on later for inclusion in our dementia friendly process.

-dementia friendly training has strengthened bond between COA and Topsfield Fair

3. INTERGENERATIONAL UPDATE:

-game day for fourth graders was a great success. Both seniors and students played well together.

- due to rain in the morning the planting of spring garden outside Proctor School by Topsfield seniors and the sixth grade volunteers was delayed until the afternoon. Visit to Rest Stop was the start of the day with a tour and the story behind the establishment of the gardens. After the visit, back to town hall for snack and talk by Dick Cullinan re: D-Day.

OLD BUSINESS:

1.Nomination committee will meet, date TBD. Members are Penny Rogers, Charlotte O'Toole, Elaine Crippen and Florence Brady.

2.- Penny and Charlotte went to Boxford to get a first-hand look at Pickle Ball. They were impressed with the game. Town maintains courts and players, \$2 fee to play, Boxford COA sponsors. Funding would still have to be determined.

NEW BUSINESS:

1.-Jolene Guerra has resigned from COA after supporting for 16 years. Lifetime Award will be presented to her. Tentative presentation will be at Family and Friends dinner. When appropriate, Silver Award to Audrey Iarcocca who recently passed away.

2.-vote was taken on Signatory Authorization Form. Penny Rogers and Charlotte O'Toole will sign for payroll and vendor fees. Ayes: 8; Nays 0.

3.TRIAD – Meet to discuss transportation policy if individual becomes ill on trip. Also need to discuss emergency contact info, designation return time to bus, and other possible needs. Need COA board policy.

4.-Introduced Hannah Menzer as potential board member.

Motion was made and seconded to adjourn the meeting at 5:15 PM. Ayes: 8; Nays: 0.

Combined Jul/Aug Meeting: Tuesday, 7/30/19 at 4:00 PM in the 2nd Floor Conference Room/Activity Room in the Topsfield Town Hall.

Respectfully submitted by Florence Brady, Acting Recording Secretary/Clerk

