

TOPSFIELD COUNCIL ON AGING BOARD OF DIRECTORS MEETING

MAY 14, 2019, 4:00 PM

TOPSFIELD TOWN HALL, 8 WEST COMMON STREET

2ND FLOOR CONFERENCE ROOM

PRESENT: Ruth Lucy, Jolene Guerra, Lynne Bermudez, Martha Davis, Charlotte O'Toole, Elaine Crippen, Kim Love, Joan Chiffer, Penny Rogers, Florence Brady, Paula Burke, Bette Cullinan

OTHERS: Nancy Beirne, Liaison for Friends of the Topsfield Council on Aging, Hannah Adelman-Menzer, Topsfield Resident

I. VOTE ON APPROVAL OF THE MARCH AND APRIL BOARD MEETING MINUTES: Motion made and seconded to approve the March and April Board Minutes, 11 Ayes and 0 Nays

II. DIRECTOR'S REPORT:

-warrant approved (½% of total budget). Hours included to make sure we can pay costs of 4 days/week bus service (bus driver wages and maintenance). Bus available for appointments Monday and Thursday all day, Wednesday afternoon (shopping shuttle in morning), Tuesday is generally trip day. Volunteer drivers assisting at no cost.

-title Three Grant Federal Senior Care, two fiscal years, \$2308 a year. There are few public transportation options for seniors in Topsfield. The Ride is available to Topsfield residents who qualify.

-continuation with Traveling Chef for educational sessions.

-summer season trips TBD.

-June 20th Family & Friends Dinner starts at 6 p.m. Ann Barrett, performing as First Lady Martha Washington. There will be an Emergency Preparedness Session at 5 p.m. sponsored by Homeland Security.

-Volunteer Appreciation Dinner will be held Monday, June 10th at Wenham Tea House. Due to limited space at Tea House, may consider use of Town Hall in the future – catered breakfast or lunch. Town Hall can accommodate 120 people.

-talked to Friends re: Serve Safe Certification Training for individual. A commitment for several years due to time and cost of training would be required. Asking COA Board Member to consider, as well.

-Town Hall Parking – will continue with conversations re: school staff using Town Hall parking spaces. Would be good to have spaces set aside for 1 hour/day for "Wheels on Meals".

III. REPORTS:

1. FRIENDS LIAISON:

-at the Friends annual meeting, Mary Ann Cosgrove became a new member

-there will be distribution of Letter Guide to the June 8th Strawberry Festival.

-supported "Decluttering Event" in conjunction with Boy Scout Yard Sale.

-message seen on Facebook – Parents asking for donation of \$5 to seniors in appreciation for votes in support of schools.

2. DEMENTIA-FRIENDLY TEAM:

-other cities and towns are reaching out to team for DFT best practices with regard to the town becoming dementia friendly.

-two more of members will be trained as champions as we gear up to train Topsfield businesses.

-the amended DFT mission statement and the new vision statement have been voted on and approved.

3. INTERGENERATIONAL UPDATE:

- spring garden to be planted outside Proctor School by Topsfield seniors and the sixth grade volunteers as part of their day of giving on the morning of June 6th.

OLD BUSINESS:

1.-PICKLEBALL UPDATE- Lynne Bermudez said there is third option for repairing courts for Pickle Ball. Cracks in the courts could be done for less cost.

-COA and Parks and Recreation will not be the only ones supporting pickle ball, it would be supported by the town. If approved, the Friends would just be the bank for the funds raised. Funding would be set aside for pickle ball only.

2.-TRANSPORTATION POLICY:

-policy on trips to be tabled and addressed at a later date.

-need to discuss with the Fire Chief and Police Chief policies for medical emergencies of seniors while on trips.

Motion was made and seconded to adjourn the meeting at 5:10 PM. Ayes: 11; Nays: 0.

Next Board meeting Tuesday June 11 2019 at 4:00 PM in the 2nd Floor Conference Room/Activity Room in the Topsfield Town Hall.

Combined Jul/Aug Meeting: Tuesday, 7/30/19 at 4:00 PM in the 2nd Floor Conference Room/Activity Room in the Topsfield Town Hall.

Respectfully submitted by Florence Brady, Acting Recording Secretary/Clerk