

**TOPSFIELD COUNCIL ON AGING BOARD OF DIRECTORS MEETING
APRIL 9, 2019, 4:00 PM
TOPSFIELD TOWN HALL, 8 WEST COMMON STREET
2ND FLOOR CONFERENCE ROOM**

PRESENT: Ruth Lucy, Jolene Guerra, Lynne Bermudez, Martha Davis, Charlotte O'Toole, Elaine Crippen, Kim Love, Joan Chiffer, Penny Rogers

OTHERS: Chris Roman, Liaison for Friends of the Topsfield Council on Aging.

I. VOTE ON APPROVAL OF THE MARCH BOARD MEETING MINUTES: Vote deferred until needed corrections are made.

II. DIRECTOR'S REPORT:

- Paula Burke was not present at the meeting. Board Chair, Penny Rogers, reported that: " All is good. Saving lives every day."

III. REPORTS:

1. FRIENDS LIAISON:

- The fundraising committee is active in getting ready for the Strawberry Festival on June 8th on the Topsfield Common.
- The Texas Roadhouse fundraiser, where a portion of the intake goes to the Friends, will happen this year again. A flyer will be going out soon with the specifics.
- This Thurs. 4/11/19, is the annual meeting of the Friends. A vote will be taken on new officers and upcoming events will be discussed by the committees.

2. DEMENTIA-FRIENDLY TEAM:

-A meeting was held with members of Topsfield Fair administration and they would like to keep D-F trainings ongoing for future fairs. The Topsfield Fair is the first fair in the country that has had staff/employee trainings and is now considered a "Dementia Friendly Fair".

3. INTERGENERATIONAL UPDATE:

- No dates have yet been set for a spring garden to be planted outside Proctor School by Topsfield seniors and the school children. The school roof is still being worked on.
- Planning activities are ongoing for the Friends and Family Dinner on June 20th, which will have local children participating. The week-long summer IG events in early August will go on much as it did last summer

OLD BUSINESS:

1.PICKLEBALL UPDATE- Gretchen Rehak from the Parks and Cemetery Dept. reports that they have the manpower but not the funds at this time to cover repairs to the existing tennis courts at Stewart School. They can clear and level a parking area at the school. Estimated renovations to the courts are estimated to be between \$22,000 - \$27,000.

-Funding could be looked into through Trust Funds; IG Grants since middle school students play Pickle Ball; The Pickle Ball Association; Friends of the COA.

-Lynne Bermudez asked how many on the Board were in favor of pursuing an initiative with the Parks and Cemetery Dept. to bring Pickle Ball to Topsfield in a non-binding vote: Ayes:8 Nays:1.

2.-TRANSPORTATION POLICY:

- Need to look into this policy and make necessary procedures for health and safety of all seniors participating on trips.

Motion was made and seconded to adjourn the meeting at 5:10 PM. Ayes: 8; Nays: 0.

Next Meeting: Tuesday, 5/14/19 at 4:00 PM in the 2nd Floor Conference Room/Activity Room in the Topsfield Town Hall.

Respectfully submitted by Charlotte O'Toole, Recording Secretary/Clerk