

***Topsfield Conservation Commission
Minutes of Meeting December 12, 2018***
Topsfield Library Conference Room

Present: Dodds Shamroth, Vice Chair, Jennifer DiCarlo, Holger Luther, Heidi Gaffney, Administrator, and Theresa Coffey, Recording Secretary

Absent: Cheryl Jolley

Other Attendees:

Name	Address	Agenda Item
Dick Gandt	31 Timber Lane	
Amy Lynch		MassDOT
David Kelley	Meridian Associates	8 Coppermine

Shamroth called the meeting to order at 7:01 p.m. with a quorum present.

HEARINGS:

NoI 307-0768: 8 Coppermine Road (Map 79, Lot 002), Meridian Associates/Ypsilantis – retaining wall and landscaping

Gaffney confirmed that a DEP number was received for this Notice of Intent application. There were no further comments by the TCC from the November 28, 2018 discussion on this application.

Luther moved to close the hearing for NOI 307-0768. DiCarlo seconded. The vote was unanimous in favor.

Luther moved to approve the project after-the-fact as is shown on the plan titled “As-Built Site Plan of Land (to accompany a Notice of Intent) located in Topsfield MA prepared for Evan H. & Effie Ypsilantis” by Meridian Associates dated November 2, 2018. DiCarlo seconded. The vote was unanimous in favor.

RDA 2018-07: Route One Repaving Project, Mass DOT/Sandra Sprague – roadway repaving project on Route 1

Luther read the legal notice.

Amy Lynch, representing MassDOT, provided a brief overview of the Route One Repaving Project. The repaving is part of scheduled roadway maintenance and expected to begin late

spring or summer 2019. The repaving will be limited to the roadway, taking off and replacing an estimated 2" of pavement.

Gaffney added that under the Wetlands Protection Act this work is exempt in the Buffer Zone and Riverfront Area. The narrative submitted with the application discusses how the performance standards under the Act have been addressed. Gaffney stated that although MassDOT did not file under the Bylaw, claiming to be exempt, the work as proposed appears to meet the requirements of the Bylaw as well.

Luther moved to close the hearing for RDA 2018-07. DiCarlo seconded. The vote was unanimous in favor.

Luther moved to find that the Route One Repaving Project meets the requirements and to issue a Negative Determination of Applicability under the Act or where applicable under the Bylaw. DiCarlo seconded. The vote was unanimous in favor.

REQUESTS:

Continuation CoC 307-0688: 78 Alderbrook Drive (Map 68, Lot 023), Montana Development LLC/Hayes Engineering

Gaffney informed the TCC that she has received a response from Hayes Engineering that the detention area does not hold the 1" storm. Follow up from the applicant is expected. No further action on this item.

MEETING MINUTES:

November 14, 2018 – *Luther moved to accept the minutes of the meeting held on November 14, 2018. DiCarlo seconded. The vote was unanimous in favor.*

November 28, 2018 - no action was taken on this item.

ADMINISTRATOR'S REPORT: None.

OTHER:

Vote on 2019 Meeting Deadlines and Dates - A conflict was identified and after a brief discussion, the TCC agreed on the 2019 Meeting Deadlines and Dates with the one modification to the October meeting schedule as discussed.

Luther moved to approve the 2019 meeting filing deadlines as amended. DiCarlo seconded. The vote was unanimous in favor.

ADJOURNMENT:

Luther moved to adjourn. DiCarlo seconded. The vote was unanimous in favor. The meeting was adjourned at 7:24 pm.

The next meeting will be held January 9, 2019 at 7:00 pm, Topsfield Library Meeting Room.

Respectfully submitted,


Theresa Coffey
Recording Secretary

Minutes approved at the TCC meeting on 1/9/2019

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Commission constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Commission as to the completeness or accuracy of such statements.

Documents used at or for the meeting:

NoI 307-0768: 8 Coppermine Road (Map 79, Lot 002), Meridian Associates/Ypsilantis

Notice of Intent Application with all attachments

Plan titled “As-Built Site Plan of Land (to accompany a Notice of Intent) located in Topsfield MA prepared for Evan H. & Effie Ypsilantis” dated November 2, 2018 by Meridian Associates

RDA 2018-07: Route One Repaving Project, Mass DOT

Full RDA Application under the Act and Attachments

Plans titled: “Topsfield Resurfacing and Related Work on Route 1” Environmental Sheets 1 – 5, plotted on September 19, 2018

MassDOT Scope of Project No. 608492 Resurfacing and Related Work on Route 1

MassDOT Letter re: Town of Topsfield Route 1 Repaving Project, Local Bylaws Exemption, dated November 26, 2018

Draft Meeting Minutes of November 14, 2018

2019 Schedule for Meetings and Filing Deadlines