

Topsfield Conservation Commission
Minutes of Meeting November 29, 2017
 Topsfield Library Conference Room

Present: Cheryl Jolley, Chair; Dodds Shamroth, Vice Chair; Jim Carroll, Jennifer DiCarlo, Holger Luther, Heidi Gaffney, Administrator and Theresa Coffey, Recording Secretary

Other Attendees:

Name	Address	Agenda Item
Bill Dufresne	Merrimack Engineering, 66 Park St. Andover	150 Washington Street
Dick Gandt	31 Timber Lane, Topsfield	

Jolley called the meeting to order at 7:04 p.m. with a quorum present.

HEARINGS:

307- : 150 Washington Street, (Map 39, Lot 70), Roloff/Exit Realty Beatrice Associates/Merrimack Engineering Services – septic system replacement

Holger read the legal notice and proof of abutter notice was submitted. Representing the applicant, Bill Dufresne, Merrimack Engineering, confirmed that a DEP number had not yet been issued. Gaffney reminded the TCC that the hearing could not be closed until the DEP number was issued.

Dufresne provided a description of the property and the proposed replacement of the septic system within the 100 foot Buffer Zone for this bank owned property. The Board of Health has approved the plan for the new system. Dufresne pointed to the location of the proposed system which would be surrounded on three sides by Buffer Zone. Only a small portion of land where the leaching field would be placed is not in the Buffer Zone. Dufresne stated that no work will be done within 50 feet of the wetlands and described the erosion control barriers to be used.

The failed system is in the rear of the yard and there are no records showing exactly where the components are located. The process to fill in the seepage pits from the original system was discussed. Dufresne stated that because the pits are perforated they can be left in place and the void filled in with clean granular fill. This will be included in the Order of Conditions.

Access will be from the front of the property from the driveway. Soils are good and compatible with Title 5.

Gaffney commented on her visit to the site and reported that there are two piles of shingle remnants halfway into the wetlands as well as some metal piping. She stated that these could be removed by hand. There is also a basketball hoop in the wetland behind the shed and other items by the driveway that should be removed. All will be specified in the Order of Conditions.

Luther moved to continue the hearing for 150 Washington Street, at the request of applicant due to the lack of a DEP number, to December 13, 2017. Carroll seconded. The vote was unanimous in favor.

REQUESTS:

CoC 307-0747: 28 Prospect Street, (Map 40, Lot 093), Weigand/The Morin-Cameron Group, Inc.

Gaffney reported that required wetland markers were not installed. Therefore, the applicant has asked to continue the CoC request.

Luther moved to continue the request for the Certificate of Compliance 307-0747, 28 Prospect Street, to December 13, 2017. Carroll seconded. The vote was unanimous in favor.

MEETING MINUTES:

Luther moved to accept as written the minutes of the meetings held on October 25, 2017 and November 8, 2017. Carroll seconded. The vote was unanimous in favor.

ADMINISTRATOR'S REPORT:

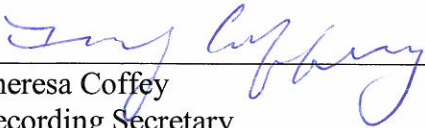
Gaffney provided updates on the Administrative Assistant position and the status of 57 Perkins Row legal matter. She also noted that the Ice Rink notice was in the newspaper and one application for an ice rink has been received.

ADJOURNMENT:

Luther moved to adjourn. Carroll seconded. The vote was unanimous in favor. The meeting was adjourned at 7:24 pm.

The next meeting will be held December 13, 2017 at 7:00 pm, Topsfield Library Meeting Room.

Respectfully submitted,



Theresa Coffey
Recording Secretary

Minutes approved at the TCC meeting on 12/13/2017

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Commission constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Commission as to the completeness or accuracy of such statements.

Documents used at or for the meeting:

NoI 307- : 150 Washington Street, Roloff/Exit Realty Beatrice Associates

- Complete NoI application with attachments
- Plan titled “Upgrade Plan of Subsurface Sewage Disposal System, 150 Washington Street, Topsfield MA”, prepared by Merrimack Engineering Services, dated, 7-14-17

CoC 307-0747: 28 Prospect Street, Weigand

- Complete CoC application with attachments
- Plan titled “Sanitary Disposal System As-Built, 28 Prospect Street, Topsfield MA”, prepared by The Morin-Cameron Group, Inc., dated May 24, 2017

Draft Minutes of Meetings held on October 25, 2017 and November 8, 2017