

***Topsfield Conservation Commission***  
**Minutes of the Meeting held March 25<sup>th</sup>, 2015**  
**Topsfield Town Library Meeting Room**

**Present:** Commissioners Cheryl Jolley, Dodds Shamroth, Jennifer DiCarlo, Holger Luther.  
TCC Administrator, Lana Spillman

**Absent:** Jim Carroll, Minutes Secretary, Dee Wise

In attendance was: Walter Harmer

At 7:04 PM there being a quorum, Chairman Jolley opened the meeting:

**Hearings:**

**AOoC 307-0588: 20 Aaron Drive (Map 12, Lot 008), Peacock/The Morin-Cameron Group. Request for an amended Order of Condition (after the fact)**

Luther read the hearing notice. Spillman explained that the amendment to the original OoC is required to reflect more closely the as-built plan submitted by Morin-Cameron on Dec. 17<sup>th</sup>, 2014 for work done pursuant to the original OoC. As all the amendments made with the project are less intrusive with the possible exception of an area surrounding a shed covered with pea-stone, accordingly, Luther moved to close the hearing, seconded by Shamroth. He then moved to issue the AOoC, seconded by Shamroth. All voted in favor of the motion.

**Request:**

**CoC #307-0588, 20 Aaron Drive, (Map 12, Lot 037), Peacock/The Morin-Cameron Group.**

Luther moved to table the request until the regular TCC meeting on April 22<sup>nd</sup>, as the very recently approved AOoC hadn't been officially issued yet and the conservation markers haven't yet been installed. The motion was seconded and approved unanimously.

**Other:**

**Proposed General Wetlands Bylaw Revisions.**

Spillman recommended change to sections of the Bylaw Regulations, including deletion of sections never used, and amendments, such as parts of R: 10.4e, (a) and (b) dealing with lots established before 2000. Luther noted that the phrase "as much as possible" appearing in both of these noted sections is an open invitation for mischief and litigation that the TCC is unlikely to prevail against as the phrase is simply too nebulous. An example of that was the application by The Neve-Morin Group for the proposed 125 Boston Street residence in which virtually the whole project was in the buffer zone "as much as possible". Luther will attempt to rephrase those sections, and there will be further review at a later meeting.

**Meeting Minutes:**

**Meeting of March 11<sup>th</sup>, 2015.**

Luther made a motion to adopt the minutes as amended. The motion was seconded and passed unanimously.

**Administrator's Report:**

**New Army Corps of Engineers (ACE) General Permit Conditions for MA.**

Spillman reported on the new general permit condition rules issued by the ACE.

**FEMA: Request for input for revisions of the FIRM for Topsfield.**

Spillman sent around a request to supply relevant data to FEMA re Topsfield flood water hazards etc. Luther suggested that Carroll follow up as he is a member of the mapping committee.

**MUNIS:**

Spillman reported that she is making progress in adapting the MUNIS permit software for the TCC use, and MaryAnn now is entering all new applications.

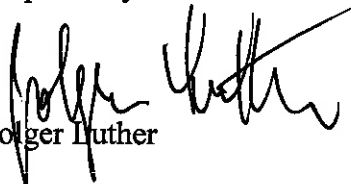
**Tree Planning Committee Workshop. March 7<sup>th</sup>, Topsfield Library.**

Spillman noted that Paul Harder was not happy about the fact that only four people chose to sign up for the Tree Planting Workshop on March 7<sup>th</sup>. He will not hold it unless there are ten people in attendance. She suggested that the next TCC meeting on the 8<sup>th</sup> would be a possible alternative to a regular meeting. Luther suggested simply to put the workshop on the agenda.

**Adjournment:**

Luther moved to adjourn the meeting. The motion was seconded and approved unanimously. Next meeting will be held on Apr. 8<sup>th</sup>.

Respectfully submitted:

  
Holger Luther

*Approved at the TCC meeting on April 22, 2015*

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Commission constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Commission as to the completeness or accuracy of such statements.