

Topsfield Cable TV Advisory Committee
Virtual Meeting Minutes
3/29/2021
5:30 PM

Committee members participating were: Chair Bill Whiting, Member Marshall Hook and Member Rafael McDonald. Kevin Harutunian, Town Administrator and Brad Sweet from Boxford Cable attended as guests.

Call to order:

Chair Whiting called the meeting to order at 5:30 PM

Approval of Meeting Minutes:

Member McDonald made a motion to accept the Minutes of 3/18/21 as written, seconded by Member Hook. The motion carried by roll call vote.

Chair Whiting	Yes
Member Hook	Yes
Member McDonald	Yes

Former Business:

A review of the prior 3 years Revenues was presented. The numbers indicate a vote at the 2018 Annual Meeting to authorize some \$78,000 for equipment for the renovated Town Hall. All but \$4,200 has been spent.

A review of the prior 3 years of Capital purchases was presented. The total is \$55,626. The Town will need to replace this equipment and purchase new equipment over the next 10 years.

New Business:

The Town Administrator had a number of questions regarding the Business Plan Financials that were presented. These questions were answered on 3/31.

APPROVED 4.15.2021

Adjourn:

At 6:30 Member Hook made a motion to adjourn, seconded by Member MacDonald. The motion carried by roll call vote.

Chair Whiting	Yes
Member Hook	Yes
Member McDonald	Yes

Documents:

1. Agenda