

**Topsfield Cable TV Advisory Committee**  
**Virtual Meeting Minutes**  
**3/18/2021**  
**7:30 P. M.**

Committee members participating were: Chair Bill Whiting, Member Marshall Hook and Member Rafael McDonald.  
Brad Sweet from Boxford Cable attended as a guest.

Call to order:

Chair Whiting called the meeting to order at 7:35 PM

Approval of Meeting Minutes:

Member McDonald made a motion to accept the Minutes of 2/18/21 as written, seconded by Member Hook. The motion carried by roll call vote.

Chair Whiting	Yes
Member Hook	Yes
Member McDonald	Yes

Former Business:

The 3/15 Public Hearing was reviewed. Received very positive feedback from Select Board. A good discussion was held with many excellent questions. The Hearing was broadcast live on channels 8 and 47. The session is available as Video on Demand on the Town website.

New Business:

A discussion of PEG costs and Capital costs was held with Brad Sweet adding new, needed information. The focus of the discussion was a need to have a better understanding of what the leaders of the town want to see happen with Cable TV operations, over the next 10 years.

The absence of the Town Administrator's input indicated that a special meeting was needed in the near future to answer these questions and define an annual budget for our Business Plan.

Adjourn:

At 8:45 PM Member Hook made a motion to adjourn, seconded by Member MacDonald. The motion carried by roll call vote.

Chair Whiting	Yes
Member Hook	Yes
Member McDonald	Yes

Documents:

1. Agenda