

Town of Topsfield

Board of Selectmen

Town Goals & Objectives for Fiscal Year 2019

1. Town Website
 - A. Review of current website for accuracy, completeness & ease of use
 - B. Improvement of website functionality for citizens and Town employees
 - C. Establish responsibility for timely content updates
2. Town Financial Policies
 - A. Review and approval of proposed written comprehensive financial policies
3. Financial Forecasting
 - A. Development & implementation of financial forecasting tools
 - B. Development of five (5) year capital plan for FY20-FY24, including debt service repayment schedule
4. Fiscal Year 2020 Town Budget
 - A. Preparation of fiscally responsible budget for Town Meeting
5. Town Administrator Contract
 - A. Successful contract negotiations
6. Town Operational Systems
 - A. Review of Town operations
 - B. Consideration of opportunities for future improvement and consolidation of current Town Operations, and development of initial plan implementation
7. Town Technology Systems
 - A. Review of Town technology systems
 - B. Development of technology plan for future improvement and consolidation of current Town technology, including document management
8. Downtown Revitalization
 - A. Participation in effective Town-business-residents approach to development and improvement of the Downtown area
 - B. Continuation of Town actions toward improvement of the Downtown area
9. Sign Bylaw
 - A. Review & possible revision of the current Bylaw including enforcement procedures.
 - B. Ensure implementation of enforcement procedures(s)