



TOWN OF TOPSFIELD

Board of Assessors

MINUTES OF MEETING

February 25, 2022

Call to Order: A regular meeting of the Board of Assessors was held remotely via ZOOM on Friday, February 25, 2022. The meeting was called to order by Mr. Kanter at 8:35 a.m. Those in attendance were Robert Kanter, Member; John Minnehan, Clerk; Toulia Guarino, Principal Assessor; and Alyssa Premo, Assistant.

Approval of Minutes: The minutes of the December 17, 2021 meeting were reviewed by Mr. Minnehan and Mr. Kanter. By motion made and seconded, the minutes of the December 17, 2021 meeting were approved as written.

Signatures by the Board, if any: As the meeting is virtual, the board will sign documents on the following business day.

Motor Vehicle Abatement Report and Denial: The motor vehicle abatement reports and denial were reviewed and will be signed on the following business day. There was one motor vehicle abatement denial presented to the board. Motion made by Mr. Kanter to deny the MV application; Mr. Minnehan seconded; motion passed unanimously with a vote of 2 to 0.

Patriot Properties Contract: The contract for Patriot Properties was reviewed. Ms. Guarino pointed out that the contract for services had no increase over last year. This will be signed on the following business day.

Annual Report: Ms. Guarino presented to the board the Annual Report. This report is included in the Warrant for the Annual Town Meeting. The board reviewed and signed the Annual Report.

Memo from DLS (Sean Cronin) dated 2/10/22; Ms. Guarino reviewed the memo from Sean Cronin regarding the central valuation of Verizon New England. The board discussed the DOR valuation of Verizon New England.

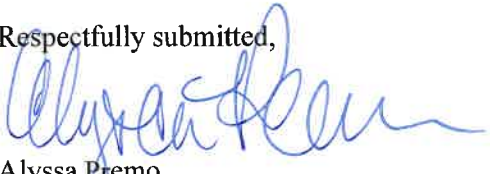
New Business: No new business.

Executive Session: Motion by Mr. Kanter to move into Executive Session under Massachusetts General Laws Chapter 30A, §21(a), Purpose 7, and Chapter 30A, §22 (f), to discuss non-public records. The motion was seconded by Mr. Minnehan. Roll call by Mr. Kanter: Robert Kanter voted yes; Jack Minnehan voted yes. The motion passed unanimously with a vote of 2 to 0. The Board will adjourn from the Executive Session and will not reconvene in Open Session. Mr. Kanter announced that the Board was in Executive Session at 8:59 am.

ACCEPTED AS WRITTEN this 29th day of April, 2022.

Pursuant to the "Open Meeting Law" G.L. 39, §23b, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.

Respectfully submitted,



Alyssa Premo
Assistant to Principal Assessor

Documents/Exhibits either distributed to the Board of Assessors before the meeting or used at the meeting:

Agenda

Minutes of December 17, 2021 Meeting

Motor Vehicle Abatement Reports

Annual Report

DLS Memo regarding Central Valuation of Verizon New England

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