



TOWN OF TOPSFIELD BOARD OF ASSESSORS

MINUTES OF MEETING

August 29, 2017

A regular meeting of the Board of Assessors was held at the Town Hall Conference Room, located at 461 Boston Street, on Tuesday, August 29, 2017. The meeting was called to order by Chairman Conant at 9:00 a.m.

Those present were Lynn A. Conant, Chairman, John W. Minnehan, Clerk, Robert E. Kanter, Member and Toula Guarino, Principal Assessor.

The Minutes of June 13, 2017 were reviewed and read. Motion made by Mr. Kanter, seconded by Mr. Minnehan to approve the Minutes as written, so voted 3 to 0.

Payroll, Omitted and Revised report and LA13A were signed by the Board. Warrant report was reviewed.

The Board reviewed and signed the monthly Motor Vehicle Abatement Reports.

State Owned Land Values were presented to the Board and accepted.

Ms. Guarino informed the Board that MassGIS made corrections to the town line between Topsfield and Boxford. The previous assessor was working with MassGIS to make the corrections. Ms. Guarino and the Assessor from Boxford met to discuss the properties affected by the recompilation. Adjustments will be made to the property record cards and new lots will be created for fiscal year 2019.

Both Ms. Guarino and Lisa Benecke will be attending the MAAO Clerk's Meeting on September 14th in Chelmsford. The office will be closed in the morning and reopened in the afternoon.

Having no other business to come before the Board, motion made by Mr. Kanter, seconded by Mr. Minnehan to adjourn at 9:45 a.m., so voted 3 to 0.

Respectfully submitted,

Toula Guarino, M.A.A.
Principal Assessor

Documents used for or submitted at the meeting:

Agenda

Minutes of 6/13/2017

DOR State Owned Values

ACCEPTED AS WRITTEN this 26 day of September, 2017.

Pursuant to the "Open Meeting Law," G.L. 39, §23b, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.