

TOWN OF TOPSFIELD

Board of Assessors



MINUTES OF MEETING

September 24, 2021

Call to Order: A regular meeting of the Board of Assessors was held at Town Hall located at 8 West Common Street, on Friday, September 24, 2021. The meeting was called to order by Ms. Conant at 8:45 a.m. Those in attendance were Lynn Conant, Chairman; Robert Kanter, Member, and Toula Guarino, Principal Assessor.

Approval of Minutes: The minutes of the June 29, 2021 meeting were tabled as Mr. Minnehan was not present to approve the minutes.

Signatures by the Board, if any: Signatures for payroll and warrant were signed by Mr. Kanter. This is a housekeeping issue with no vote required.

Monthly Motor Vehicle Abatement Report: The monthly motor vehicle excise tax abatement report for August and September were reviewed and approved by the Board. One (1) abatement application was denied by the Board.

There was discussion of the values for fiscal year 2022 of the utility companies, Mass Electric and Boston Gas. Since we hired an appraiser to use the 50/50 blend method required by the Department of Revenue, we will see an increase of revenue of \$83,127.56 +/-.

The Congregation Church has withdrawn their appeal. We have reached an agreement to settle on this matter. On motion made by Mr. Kanter and seconded by Ms. Conant, the Board voted unanimously to the agreed upon settlement regarding Docket No.: F342086-21.

Assessor's Report: Chapter Land applications were mailed out in August and are due by October 1. A reminder notice will be mailed out next week. Discussion followed regarding the eligibility of Connemara Farm now that they are holding venues on the property currently under Chapter Land 61A.

Ms. Guarino informed the Board that exemption applications will be mailed out this coming week or the next.

New Business: No new business was discussed.

Executive Session: The Board did not enter into Executive Session.

Adjournment: Having no other business to come before the Board, upon motion made and seconded, the meeting was adjourned at 9:16 a.m.

Respectfully submitted,

Toula Guarino, M.A.A.
Principal Assessor

ACCEPTED AS WRITTEN this 24th day of October, 2021.

Pursuant to the "Open Meeting Law," G.L. 39, §23b, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.

Documents/Exhibits either distributed to the Board of Assessors before the meeting or used at the meeting:

Agenda

Meeting Minutes of June 29, 2021

Bill Schedule and Payroll

Motor Vehicle Abatement Reports for August & September 2021

Utility Company Valuation Comparison

ACCEPTED AS WRITTEN this 29th day of October, 2021.

Pursuant to the "Open Meeting Law," G.L. 39, §23b, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.