

TOWN OF TOPSFIELD

Board of Assessors



MINUTES OF MEETING

October 2, 2020

Call to Order: A regular meeting of the Board of Assessors was held remotely via conference call on Friday, October 2, 2020. The meeting was called to order by Ms. Conant at 8:31 a.m. Those in attendance were Lynn Conant, Chairman; John Minnehan, Clerk, Robert Kanter, Member, and Toula Guarino, Principal Assessor.

Approval of Minutes: The minutes of the August 27, 2020 meeting were presented to the Board. Upon motion made by Mr. Kanter and seconded by Mr. Minnehan, the minutes of August 27, 2020 were approved by the Board.

Public Participation: At 8:45 a.m., Richard Wulsin and Kristin Palace joined the meeting. Discussion ensued regarding the Emerson Field located at 10 High Street as to the exempt status or taxable status of the field.

Signatures by the Board, if any: None

Monthly Motor Vehicle Abatement Report: The Board reviewed the Motor Vehicle Abatement report for the month of September. The members will come to Town Hall, individually, to sign the report due to the COVID pandemic.


Assessor Report: The residential sales analysis has been completed. We are in a good place with the residential homes. Some adjustments to Rolling Green and the Great Hill Coop. The commercial valuations will be done by Wayne Peterson of Patriot Properties next week.

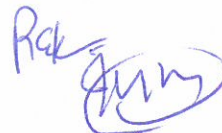
New growth number in revenue should be around the \$200,000 figures due to the completion and sales of Rolling Green and a few of the newer homes built in 2019. We will be working on the recap next. The Board was reminded that they will have to sign into Gateway and sign off on some of the DOR forms, such as the LA-4 and LA-13.

New Business: There was discussion of the Perkins Row development. The lots have been split and will be picked up for new growth next fiscal year. One of the parcels has just sold.

Executive Session: Ms. Conant announced that the Board would be going into Executive Session under Massachusetts General Laws Chapter 30A, §21(a), Purpose 7 and G.L. Chapter 30A, §22 (f), to discuss exempt property. Roll call by Ms. Conant. Robert Kanter voted yes. John Minnehan voted yes. Lynn Conant voted yes. The Board will not reconvene in open session.

Respectfully submitted,


Toula Guarino, M.A.A.
Principal Assessor



Documents/Exhibits either distributed to the Board of Assessors before the meeting or used at the meeting:

Agenda
Minutes of Meeting – August 27, 2020
Motor Vehicle Abatement Report

ACCEPTED AS WRITTEN this 30 day of October, 2020.

Pursuant to the "Open Meeting Law," G.L. 39, §23b, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.