



TOWN OF TOPSFIELD

Board of Assessors

MINUTES OF MEETING

February 28, 2020

Call to Order: A regular meeting of the Board of Assessors was held at Town Hall located at 8 West Common Street, on Friday, February 28, 2020. The meeting was called to order by Mr. Kanter at 8:37 a.m. Those in attendance were John W. Minnehan, Clerk; Robert Kanter, Member, and Toulia Guarino, Principal Assessor. Lynn Conant arrived at 8:40 a.m.

Approval of Minutes: The Board on motion duly made and seconded voted to approve the minutes of the January 31, 2020 meeting as presented.

Signatures: The agreement with CAI Technologies for our map maintenance and GIS was signed by the Board of Assessors.

Motor Vehicle Abatement Report: The monthly Motor Vehicle Abatement Reports were reviewed and signed by the Board.

New Business: Ms. Guarino informed the Board that she will be attending the IAAO Course 102 class in March.

Executive Session: Ms. Conant announced that the Board would be going into Executive Session under Massachusetts General Laws Chapter 30A, §21(a), Purpose 7 and G.L. Chapter 30A, §22 (f), to consider applications for Statutory Exemptions and Abatements. Roll call by Ms. Conant. Robert Kanter voted yes. John Minnehan voted yes. Lynn Conant voted yes. The Board entered into Executive Session at 9:02 a.m.

Adjournment: Having no other business to come before the Board, on motion duly made and seconded, the meeting was adjourned at 9:38 a.m.

Respectfully submitted,

Toulia Guarino, M.A.A.
Principal Assessor

Documents/Exhibits either distributed to the Board of Assessors before the meeting or used at the meeting:

Agenda

Minutes of January 31, 2019

Warren Group Report

ACCEPTED AS WRITTEN this 8 day of May, 2020.

Pursuant to the "Open Meeting Law," G.L. 39, §23b, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.