



TOWN OF TOPSFIELD

Board of Assessors

MINUTES OF MEETING

July 30, 2019

Call to Order: A regular meeting of the Board of Assessors was held at Town Hall located at 8 West Common Street, on Tuesday, July 30, 2019. The meeting was called to order by Robert Kanter at 8:38 a.m. Those in attendance were John H. Minnehan, Clerk; Robert E. Kanter, Member; and Toula Guarino, Principal Assessor.

Approval of Minutes: The minutes of May 28, 2019 were presented to the Board for review. Motion made by Mr. Kanter to accept the minutes of May 28, 2019 as written. The motion was seconded by Mr. Minnehan and passed with a vote of 2 to 0.

Signatures by the Board: The monthly Motor Vehicle Abatement Reports for June and July were reviewed and signed. The Board denied one (1) motor vehicle abatement application.

On motion duly made and seconded, the Board approved the Motor Vehicle Exemption applications presented. The Board signed.

Assessor Update: Ms. Guarino reported to the Board that the MDM-1 form submitted to the DOR for the exemptions has been approved as of June 20, 2019.

Landline and telephone values have been posted by the DOR. There was a discussion regarding the values.

Ms. Guarino updated the Board of the changes that the DOR discussed at the MAAO Conference in June regarding the 504 Utility Class, LA-13 reporting form, and valuations of State Owned Land. The board discussed the changes.

Executive Session to discuss non-public records: Motion by Mr. Kanter to enter Executive Session, seconded by Mr. Minnehan. Mr. Minnehan announced that the Board would be going into Executive Session under Massachusetts General Laws Chapter 30A, §22(f) to review the Executive Session Minutes of May 28, 2019 and under Massachusetts General Laws Chapter 30A, §21(a), Purpose 7, to discuss appellate tax board cases. The Board will not reconvene to Open Session. Roll call by Mr. Kanter. Robert Kanter voted yes. John Minnehan voted yes. The Board entered into Executive Session at 9:26 a.m.

Respectfully submitted,

Toula Guarino, M.A.A.
Principal Assessor