



# TOWN OF TOPSFIELD

## Board of Assessors

### MINUTES OF MEETING

*September 10, 2019*

**Call to Order:** A regular meeting of the Board of Assessors was held at Town Hall located at 8 West Common Street, on Tuesday, September 10, 2019. The meeting was called to order by Lynn Conant, Chairman of the Board, at 8:32 a.m. Those in attendance were Lynn Conant, Chairman; Robert E. Kanter, Member; and Toula Guarino, Principal Assessor. Absent was Clerk of the Board, John H. Minnehan.

**Approval of Minutes:** The minutes of July 30, 2019 were tabled for the next meeting as Mr. Minnehan was not present to approve the Minutes.

**Signatures by the Board:** The Board reviewed and signed the monthly motor vehicle abatement report for August 2019, as presented.

**Salem and Beverly Water Supply Board:** The Board reviewed the new values for land owned by the Salem and Beverly Water Supply Board as of January 1, 2019. Upon motion duly made and seconded, the Board approved the new values for fiscal years 2020, 2021, and 2022.

**Assessor Update:** The cyclical inspections will begin this month. Mike Cassidy from Patriot Properties and a few others will be conducting the re-measure and re-listing of the streets assigned for this fiscal year. A postcard has been sent to the residents of the streets assigned for re-measure and re-listing informing them that we will be out there.

There was discussion of changing the day that the Board meets for meetings. All were in agreement that the Board will meet on Friday mornings.

**Adjournment:** Having no other business to come before the Board, upon motion duly made and seconded, the meeting was adjourned at 8:55 a.m.

Respectfully submitted,

Toula Guarino, M.A.A.  
Principal Assessor

**Documents/Exhibits either distributed to the Board of Assessors before the meeting or used at the meeting:**

Agenda

Warren Report – August

Current to Previous Report/Salem and Beverly Water Commission

LC  
Rex