



TOWN OF TOPSFIELD BOARD OF ASSESSORS

MINUTES OF MEETING *December 5, 2017*

A regular meeting of the Board of Assessors was held at the Town Hall Conference Room, located at 461 Boston Street, on Tuesday, December 5, 2017. The meeting was called to order by Chairman Conant at 8:30 a.m.

Those present were Lynn A. Conant, Chairman, Robert E. Kanter, Member and Toula Guarino, Principal Assessor.

The Minutes of November 28th were reviewed and read. Motion made by Mr. Kanter, seconded by Ms. Conant to approve the Minutes as written, so voted 2 to 0.

Motor Vehicle Commitment No. 6 was signed by the Board, as well as the Warrant to the Treasurer and Notice to Accountant.

Senior Work-Off: Mr. Kanter made a motion to accept the list of Senior Work-off applicants and abate the amounts from their respective tax bills, seconded by Ms. Conant, so voted 2 to 0.

Chapter land applications were presented to the Board. After review and some discussion, the Board moved to grant the applications presented. List of applicants attached to these Minutes.

Ms. Guarino presented the Board with the department budget. According to the Finance Committee, all Other Expenses will not be increased. There is no increase in the department budget.

Ms. Conant announced that the Board would be going into Executive Session under c.30A, §21(a), Purpose 7, and G.L. c.30A, §22(f), to consider personal exemption applications. The Board will not come of Executive Session to Open Session. Roll call by Mr. Kanter. Lynn Conant voted yes. Robert Kanter voted yes. The Board entered into Executive Session at 9:20 a.m.

Respectfully submitted,

Toula Guarino, M.A.A.
Principal Assessor

Documents used for or submitted at the meeting:

Agenda

Minutes of 11/7/2017

List of Chapter Land Applications

ACCEPTED AS WRITTEN this 16 day of January, 2018

Pursuant to the "Open Meeting Law," G.L. 39, §23b, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.