



TOWN OF TOPSFIELD BOARD OF ASSESSORS

MINUTES OF MEETING *November 28, 2017*

A regular meeting of the Board of Assessors was held at the Town Hall Conference Room, located at 461 Boston Street, on Tuesday, November 28, 2017. The meeting was called to order by Chairman Conant at 8:45 a.m.

Those present were Lynn A. Conant, Chairman, Robert E. Kanter, Member and Toula Guarino, Principal Assessor.

The Minutes of November 7 were reviewed and read. Motion made by Mr. Kanter, seconded by Ms. Conant to approve the Minutes as written, so voted 2 to 0.

Signatures were obtained by the Board for payroll.

The Board reviewed and signed the monthly Motor Vehicle Abatement Reports.

Chapter land applications were presented to the Board. After review and some discussion, the Board moved to grant the applications presented. A list of applications granted is included with these minutes. The clerk was called into the meeting to notarize the Board's signature for two corrective liens to be recorded at the Salem Registry of Deeds.

The Principal Assessor informed the Board that the Classification Hearing was held on Monday, November 27th at the Board of Selectmen's meeting at the Proctor School. The Board of Selectmen voted a residential factor of "1", and did not vote for a small residential exemption or small commercial exemption. The tax rate, upon approval of the Recap, is projected to be \$17.08. The recap will be submitted to the Commissioner of Revenue today.

Ms. Conant announced that the Board would be going into Executive Session under c.30A, §21(a), Purpose 7, and G.L. c.30A, §22(f), to consider personal exemption applications. The Board will not come of Executive Session to Open Session. Roll call by Mr. Kanter. Lynn Conant voted yes. Robert Kanter voted yes. The Board entered into Executive Session at 9:20 a.m.

Respectfully submitted,

Toula Guarino, M.A.A.
Principal Assessor

Documents used for or submitted at the meeting:

Agenda

Minutes of 11/7/2017

List of Chapter Land Applications

ACCEPTED AS WRITTEN this 5th day of December, 2017.

Pursuant to the "Open Meeting Law," G.L. 39, §23b, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.

RK
JL