

**INSTRUCTIONS.** To apply for an abatement (or refund if excise has been paid), complete this form and provide the specified documentation.

Abatement application **must** be filed with the board of assessors on or before December 31 of the calendar year following the excise year (or 30 days after the bill is issued if that date is later). **By law the assessors cannot act on late applications.**

Filing an application does not stay the collection of your excise bill. To avoid interest, charges and collection action, including non-renewal of your registration, you must pay the bill in full within 30 days of its issue date. You will receive a refund if an abatement is granted.

**NOTE.** You are **not** entitled to an abatement if you (1) cancel your registration and retain ownership of the vehicle, or (2) move to another Massachusetts city or town, during the calendar year. No excise may be reduced to less than \$5.00. No abatement or refund of less than \$5.00 may be made.

Return this completed form to:  
**Board of Assessors • Town of Topsfield**  
**8 West Common Street • Topsfield, MA 01983**  
**978-887-1514**

-----Do not write below this line -----

Cal. Year \_\_\_\_\_ Bill # \_\_\_\_\_

Valuation \_\_\_\_\_ Months assessed \_\_\_\_\_

Original Excise \$ \_\_\_\_\_

Abatement Allowed \$ \_\_\_\_\_

Adjusted Excise \$ \_\_\_\_\_

Cert. # \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Assessor \_\_\_\_\_

Assessor \_\_\_\_\_

## TOWN OF TOPSFIELD MOTOR VEHICLE EXCISE ABATEMENT APPLICATION

General Laws Chapter 60A

**BILL INFORMATION:**

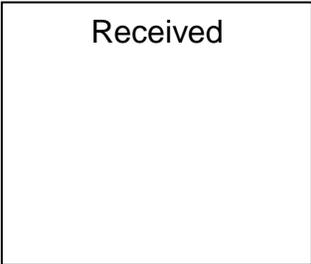
Tax Year \_\_\_\_\_ Issue Date \_\_\_/\_\_\_/\_\_\_ Bill Number \_\_\_\_\_ Vehicle Year \_\_\_\_\_

Plate/Registration # \_\_\_\_\_ Date of Registration \_\_\_/\_\_\_/\_\_\_ Model \_\_\_\_\_

Name (as shown on bill) \_\_\_\_\_

Address (as shown on bill) \_\_\_\_\_  
 City/Town \_\_\_\_\_ State / Zip \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_  
 City/Town \_\_\_\_\_ State / Zip \_\_\_\_\_



**REASON YOU ARE APPLYING FOR AN ABATEMENT:**

Check where applicable

You must provide this documentation

- Vehicle sold or traded Bill of sale **and** plate return receipt from Registry of Motor Vehicles (RMV) or new Registration form, if plate transferred to another vehicle
- Vehicle stolen or total loss Police report or insurance settlement letter **and** plate return receipt, C-19 Form (Affidavit of Lost or Stolen Plate from RMV) or new registration form
- Vehicle repossessed or junked Notice from lienholder or receipt from junk yard **and** plate return receipt, C-19 Form or new registration form
- Vehicle returned (Lemon Law) Letter from dealer certifying return **and** plate return receipt or new registration form
- Moved from Topsfield Before January 1 of tax year Date of move: \_\_\_/\_\_\_/\_\_\_ Proof of residency before January 1 of tax year of bill (e.g. utility bill, voter registration, lease) **and** proof RMV was notified before January 1 of address change for registration. NOTE: You must notify the RMV within 30 days of moving and before January 1 to be billed by your new city or town next year.
- Moved from Massachusetts Date of move: \_\_\_/\_\_\_/\_\_\_ Registration from new state or county **and** plate return from Registry of Motor Vehicles (RMV) from Massachusetts.
- Exemption Type: \_\_\_\_\_ Documentation establishing qualifications
- Other Explain: \_\_\_\_\_ Relevant documentation

Subscribed under the penalties of perjury

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **(Cell):** \_\_\_\_\_ **Email:** \_\_\_\_\_