

**Topsfield Zoning Board of Appeals**  
September 28, 2010

Chairman Moriarty called the meeting to order at 8:00 PM. Board members present were Bob Moriarty, Kristin Palace, Scott Dow and David Moniz. Roberta Knight, Community Development Coordinator was also present as well as the applicants, their representatives and interested residents. See attendance sheets for specific public hearings.

**Visitors:** Selectmen Martha Morrison and Richard Gandt; Jody Clineff

**362 Boston Street Continuance:** Chairman Moriarty noted that the Board had received from Attorney Donald Borenstein representing the Applicant Walsh Properties LLC written notice requesting to withdraw the application currently pending before the Board in connection with the redevelopment of 362 Boston Street. See attached letter dated September 28, 2010.

Chairman Robert Moriarty then moved that the Board approve the written request dated September 28, 2010 to withdraw said application without prejudice.

The motion was seconded by Clerk Kristin Palace; so voted; 3-0-0.

**2010 Open Space Letter:** The Chairman on behalf of the Zoning Board signed the letter of endorsement of the 2010 Open which would be forwarded to the Committee.

**Meeting Schedule:** Due to the lack of an expected quorum for the regularly scheduled October meeting, the Board made the decision to cancel the October 26<sup>th</sup> meeting.

**TVSC Parking Lot:** The Board discussed the lack of a final site plan denoting existing conditions in reference to the correspondence from Kopelman & Paige concerning land use permit extensions resulting from new state legislations. The Board requested Ms. Knight to query the Board Health as to its approval of the installed septic system and the status of filing of an As-Built plan. In addition, the Board requested Ms. Knight to draft a letter to Brian Woodland relative to the current parking configuration for Topsfield Station which is not in compliance with the site layout plan approved by the Topsfield Zoning Board.

The meeting was adjourned at 8:50 PM.

Respectively submitted,

Roberta M. Knight  
Community Development Coordinator