

## **Topsfield Zoning Board of Appeals**

April 26, 2011

Chairman Moriarty called the meeting to order at 8:00 PM. Board members present were Bob Moriarty, Kristin Palace, Jody Clineff, Scott Dow and David Moniz. Roberta Knight, Community Development Coordinator was also present as well as the applicants, their representatives and interested residents. See attendance sheets for specific public hearings.

**Visitors:** Selectman Martha Morrison; interested residents.

**Review of Updated Forms:** The Board reviewed the updated Application Form A, Cover Sheet, Zoning Board Rules and Regulations, Form B and Form C. Ms. Knight noted that the revisions in the documents reflected amendments to the filing process for site plan review as adopted at the 2009 Town Meeting, and specifically addressed in Form C. Form B reflected revisions requested by the Board of Assessors. Form B is the application for a certified abutter's list. The Board then reviewed the draft notice concerning the payment procedure for the publication of a legal notice by the Salem News and the Tri-Town Transcript. Both newspapers are now requiring payment by the applicant before the legal notice is published. Clerk Kristin Palace made the motion to approve Application Form A, Rules & Regulations, Cover Sheet, Form B, Form C and Procedural Notice; seconded by Member David Moniz; so voted 5-0.

**124 River Road Continued Public Hearing:** At 8:15PM, Chairman Moriarty informed the Board members that a formal written request for withdrawal of the application without prejudice had been filed by Attorney Jackie Slaga, on behalf of applicant T-Mobile, relative to the proposed wireless telecommunications facility at 124 River Road. The withdrawal of the application was requested in order for the applicant to research more fully the alternative sites suggested during the public hearing process. Clerk Kristin Palace made the motion that the Board approve the written request dated April 12, 2011 to withdraw the application without prejudice; seconded by Member David Moniz; so voted 5-0.

### **Bill Schedules:**

Chairman Moriarty made the motion to approve the payment in the amount of \$3,671.20 to Isotrope Wireless LLC for peer review services in connection with the cell tower application by T-Mobile; seconded by Member David Moniz; so voted 5-0.

Chairman Moriarty then made the motion to release funds in the amount of \$1.00 to T-Mobile Northeast LLC; seconded by Member Scott Dow; so voted 5-0.

The meeting was adjourned at 8:45 PM

Respectively submitted,

Roberta M. Knight  
Community Development Coordinator