

**Agenda**  
**Town Website Committee**  
**January 26, 2011**  
**Town Hall**

7:30 PM open meeting:

- Approve Minutes of October 27 and November 17  
(No formal meeting 11/17)
  
- Discuss trial of cable/web notice request form for people to submit electronic forms. (Potential for Town Events Sign form and Dog License form.)
  
- Review plans to prepare a Highlights Report of the use of the Town Website using Google's Analytics Analysis tools.
  
- Discuss role on new Town Clerk, relative to web updates, meeting notices and posting Agendas / Minutes. (COA Tax Credit program?)
  
- Discuss potential need to update Contribute 2 license
  
- Review potential Web Budget for FY 2012
  
- Notify of meeting change – April 27 to April 20