PUBLIC EMPLOYEES OF THE TOWN OF TOPSFIELD EXEMPT FROM THE MANDATORY EDUCATION AND TRAINING REQUIREMENTS OF CHAPTER 28 OF THE ACTS OF 2009

Adopted Pursuant to the State Ethics Commission Guidelines

COMMUNITY SERVICES

Recreation Counselors

ELDER SERVICES

Meals on Wheels Drivers

HEALTH DEPARTMENT

Topsfield Regional Medical Reserve Corps (MRC) Volunteers
Health Clinic Workers
Per Diem Public Health Nurses

LIBRARY

Library volunteers

FACILITIES, GROUNDS & CEMETERIES

Temporary and Seasonal Labor

ELEMENTARY SCHOOL DEPARTMENT

Floaters – Food Service
Substitute Teachers
Permanent Substitute Teachers and Instructional Assistants Hired for Less than One School Year
Seasonal Teachers' Aides
Volunteers
Lunchroom/Playground Monitors

TOWN CLERK

Elections Officers

ADDITIONAL EXEMPT WORKERS – ALL DEPARTMENTS
(Town employees who may not be listed by department and/or are exempted for all departments)

- Participants in senior citizen tax abatement programs
- Student interns
- Employees while serving on active military duty
- All unpaid volunteers except:
  - those that are elected officials
  - those that are members of:
    - Agricultural Commission
    - Board of Health
    - Cable TV \ Town Website Committee
    - Commissioners of Trust Funds
    - Conservation Commission
    - Council on Aging
    - Cultural Council
    - Finance Committee
    - Historic Commission
    - Rail Trail Committee
    - Recreation Committee
    - Renewable Energy/Green Communities Committee
    - Zoning Board of Appeals

I approve the exemption of the above listed municipal employees.

March 18, 2013
Date

Board of Selectmen

I approve the exemption of the above listed Elementary School Department employees.

Date

Bernard Creeden
Superintendent of Schools