



TOWN OF TOPSFIELD

Board of Assessors

MINUTES OF MEETING

October 27, 2023

Call to Order: A regular meeting of the Board of Assessors was held at Topsfield Town Hall on Friday, October 27, 2023. The meeting was called to order by Mr. Kanter at 9:04 a.m. Those in attendance were John Minnehan, Clerk; Robert Kanter, Member; Toulia Guarino, Principal Assessor; and Emily Esolen, Assistant to Principal Assessor.

Approval of Minutes: The minutes of the September 29, 2023 meeting were presented to the Board. Upon motion made by Mr. Kanter and seconded by Mr. Minnehan, the minutes of September 29, 2023 were approved and signed by the Board.

Motor Vehicle Abatements: The October 2023 motor vehicle abatement report was reviewed and signed by The Board.

Assessor report: The Assessor updated the Board that Chapter Land applications have been mailed and are coming in. The values have been approved at an average increase of 11.6% and the classification hearing is set for November 6. The Board reviewed the upcoming contract with Patriot Properties and decided to research more information on the upgrade choices before deciding. Ms. Guarino informed the Board that the senior work off limit has increased from \$1,500 to \$2,000. The Board also was informed about recent sales of Hill Street lots that are buildable.

New Business: No new business

Executive Session: Mr. Kanter announced the Board will move into Executive Session under Massachusetts General Laws Chapter 30A, §21(a), Purpose 7, and Chapter 30A, §22 (f), to discuss non-public records. Roll call by Mr. Kanter: Robert Kanter voted yes; John Minnehan voted yes. The Board will adjourn from the Executive Session and will not reconvene in Open Session. Mr. Kanter announced that the Board was in Executive Session at 9:54 am.

Respectfully submitted,

Emily Esolen
Assistant to Principal Assessor

Documents/Exhibits either distributed to the Board of Assessors before the meeting or used at the meeting:

Agenda
Meeting minutes – September 27, 2023
FY2024 Warrant 24038
Payroll Warrant 24017
October 2023 motor vehicle abatements

ACCEPTED AS WRITTEN this 8th day of December 2023.

Pursuant to the "Open Meeting Law" G.L. 39, §23b, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.