



REVISED AGENDA
BOARD OF SELECTMEN
 Proctor School Library
 60 Main Street, Topsfield
September 11, 2017
 7:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

Executive Session:

- **Fire Chief's Employment Contract:** Following the open session, the Board will enter into closed Executive Session in accordance with M.G.L. c. 30A, §§ 21(A) under Exemption #2 to conduct strategy sessions in preparation for contract negotiations with nonunion personnel, specifically, to discuss the Fire Chief's Contract since an open meeting may have a detrimental effect on the government's bargaining position.
- **Collective Bargaining:** The Board will also meet in Executive Session under Exemption #3 to discuss strategy with respect to collective bargaining or litigation, specifically for the Topsfield Police Benevolent Association, Full Time Firefighters, and AFSCME Units since an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares.
- The Board will NOT return to Open Session.

CITIZEN QUESTIONS & COMMENTS

DEPARTMENT UPDATE: Director Paula Burke, Council on Aging

NEW BUSINESS:

- ITEM #1** **Donation Award & Acceptance:** Vote to accept a donation of **\$13,815** from the Topsfield Police Relief Association Fund to the Town of Topsfield. The donation will enable the Topsfield Police Department to purchase an Automated Fingerprint Identification System ("AFIS") that will enable the department with advanced fingerprint analysis and scanning capability for department operations.
- ITEM #2** **Police Chief Commendations & Award Ceremony:** Police Chief Evan Haglund will announce awards and commendations for members of the Topsfield Police Department: Lifesaving Commendation to Sergeant James Bonfanti, Officer Joseph DeBernardo,

Officer Christopher Lippi and Reserve Officer David Castellarin; And a Commendation to Officer Kelly Pickering, TRI-AD Volunteer of the Year.

- ITEM #3** **8:00pm PUBLIC HEARING: OPEN & CONTINUE TO 9/25/17**
 The Board will officially open the Public Hearing as advertised but will continue without comment until the next regular meeting on Monday, September 25, 2017. *(This action will postpone a vote of the Board to approve a License Agreement between the Town of Topsfield and Comcast Cable Corporation)*
- ITEM #4** **Route Approval Request:** Vote to approve a public route for a fundraising Cycling Event, “Tour de Greenbelt” on Saturday, September 16, 2017. The ride will begin in Essex at 9AM and will come through Topsfield as indicated on the map provided by the sponsor, Essex County Greenbelt.
- ITEM #5** **Route Approval Request:** Vote to approve a public route for the 38th Annual Topsfield Fall Foliage Charity Road Race on Sunday, October 15, 2017. The race and walk will start at the Proctor School at 1PM and will follow the routes indicated on the map provided by the sponsor, the Rotary Club of Topsfield, Boxford and Middleton.
- ITEM #6** **Banner Placement Approval Request:** Vote to approve a request from the Rotary Club of Topsfield, Boxford and Middleton for the placement of a banner to announce the 38th Annual Topsfield Fall Foliage Charity Road Race at the Proctor School from October 1, 2017 to October 15, 2017.
- ITEM #7** **One Day License for the Sale of Wine/Malt Beverages:** Request from MaryAnn Levasseur, President of Solace for Stephanie, Inc., for One Day License for the Sale of Wine/Malt Beverages for the 8th Annual Comedy Night Fundraiser on Saturday, October 21, 2017 from 7PM – 11PM at Topsfield Fairgrounds, Coolidge Hall.

TOWN ADMINISTRATOR’S REPORT

APPROVAL OF MINUTES: Vote to approve the Regular Business Meeting held Monday, August 21, 2017

CORRESPONDENCE

WARRANTS: Warrants signed by the Chairman of the Board of Selectmen:

8/31/17	Vendor-Town	18017	1,833,341.91
8/31/17	Payroll-Town	18017	88,695.51
9/7/17	Vendor -School	18020S	20,935.66
9/7/17	Vendor –Town	18020T	160,412.93
9/7/17	Payroll-School	18019	268,603.73
9/7/17	Payroll-Town	18019	100,147.57

EXECUTIVE SESSION

ADJOURN

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.