

BOARD OF SELECTMEN
Proctor School Library
Minutes of October 15, 2013

Chairman Ken Vogel called the meeting to order at 7:30PM. Board members present, in addition to Chairman Vogel, were Martha Morrison, Dick Gandt, Laura Powers and Eldon Goodhue. Of the Selectmen's staff, Town Administrator Kellie Hebert and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were Tri-Town Transcript reporter Anna Burgess, Police Chief Evan Haglund, Fire Chief Ron Giovannacci, residents Dodds & Robert Shamroth, David Johnson, Selena Valeriani, Shari Harmberger, Paul Nowak, Emily & Jonathon Cain, Janet Burek-Neff, Nick Meixsell, Mark Frampton, Scott Conley, Joe Geller Jenifer Fellows, Chris Erickson, Luigi Costanza, Charles Brown, Jen Collins Brown, Brittany Taylor, Dan Soffron, Scott Moore, Conor Brown, owner of Topsfield Station Brian Woodland and Tom Ash from Boxford.

ANNOUNCEMENTS:

Selectman Gandt announced that metal and white goods pickup will be Oct 23, 24 and 25. Place household metal items and white goods such as stoves, dishwashers, etc. at curbside by 7AM for pickup. No stickers are required for items. If you have an item containing Freon, please call 978-887-1500 to register the item prior to pick-up.

Selectman Morrison announced that the annual Flu Clinic will be held on October 24th at the Emerson Center from 1PM-4PM

Selectman Powers announced that Halloween Trick or Treating hours will be from 5:30-8PM on Thursday, October 31st.

GENERAL BUSINESS

New Business

Citizen Letter dated September 30, 2013 from Phil & Ellen Mahoney: Fire Chief Ron Giovannacci opened up the discussion with an historical background of the Regional Emergency Communication Center (RECC) followed by the Police Chief discussing the impact of the staffing at the Police Station. The economic savings of joining the RECC to the taxpayers was also reviewed, along with the medical training of the future dispatchers and the ability to better serve the emergency calls as they are received. Several attendees asked clarifying questions relative to station coverage.

APPOINTMENTS:

8:24PM – Rail Trail Easement- Brian Woodland owner of *The Station*, 7 Grove Street, provided the background of the building and then presented a revised plan for parking at 7 Grove Street. Selectman Morrison stated that as long as the Rail Trail is 8-feet in width and that the buffer has stayed within the License Agreement, which the plan displays correctly, then the Board could verbally support the parking plan as presented. However, Selectman Morrison advised Mr. Woodland to go before the Zoning Board of Appeals to have them review the modified parking plan. Chairman Vogel reported a verbal support from the Board for the parking plan for 7 Grove Street, no vote was required.

GENERAL BUSINESS (continued)

New Business

Police Mobile Signage: Chief Haglund explained that the Police mobile signage was obtained through a Highway Safety Grant and a donation from the Fair. The use of the sign and the location of where the sign would/could be located throughout town were also discussed.

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UN Proclamation: Selectman Morrison made a motion to proclaim October 24th as United Nations Day and for the Chairman to sign the proclamation; seconded by Selectman Powers; so voted: 5-0.

Chapter 90 Reimbursement: Selectman Morrison made a motion to approve the attached Chapter 90 Reimbursement Request and Final Report in the amount of \$142,272.59 in order for the Commonwealth to reimburse the Town for expenses incurred on the attached project completed in June, seconded by Selectman Powers; so voted: 5-0.

Code of Responsibility: Spearheaded by Selectman Goodhue and Town Administrator Kellie Hebert the draft Protocols for the Board of Selectmen was presented to the Board. After some discussion it was determined that any language changes would be directed to Selectman Goodhue who would review suggested changes and have a final draft for adoption at the October 28th meeting.

CITIZENS QUESTIONS & COMMENTS: none heard

Town Administrator's Report:

- Reported on progress with introducing and opening lines of communication with various Departments and Committees.
- Reported on the draft of Agreement for Cable TV.
- Conducted a Department Head meeting.
- 2013 Warrant Article appropriations for town building improvements were updated.

Correspondence & Reports

Correspondence

MAPC-MBTA Advisory Board Municipal Elections to the Boston Region Metropolitan Planning Organization was received.

Federal Aviation Administration sent a letter on the status of the Boston Logan Airport Noise Study.

Department of Public Utilities sent a Notice of Public Hearing for MA Electric Company and Nantucket Electric on October 23rd.

Fire Chief appointed several Call Firefighters: Scott Birdie, Stephen Rea, Daniel Soffron, Brittany Taylor, Jessica Morehouse and Corey Wayshville and sent a letter stating so.

Reports

North Shore Regional Vocational School submitted minutes of July 25th and an agenda for October 10th.

Conservation Commission submitted a monthly report for September.

The MMA 2014 Annual Meeting will be January 24-25, 2014.

At 9:55 PM, Selectmen Goodhue made a motion to adjourn and Selectman Morrison seconded the motion; so voted: 5-0.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Approved as written at the November 25, 2013 Board of Selectmen's meeting.

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. Preliminary BOS Minutes – Regular Session September 30
3. Mahoney's Letter regarding the RECC
4. UN Proclamation request
5. Chapter 90 Reimbursement request documents
6. Draft of the Board of Selectmen Protocols
7. MAPC-MBTA Advisory Board Municipal Elections
8. Federal Aviation Administration correspondence
9. Notice of Public Hearing from Department of Public Utilities
10. Fire Chief's appointments of Call Firefighters
11. NS Regional Vocational School minutes and agenda
12. Conservation Commission monthly report
13. MMA's 2014 Annual Meeting – save the date-1-24-14
14. Capital Planning Request Worksheet
15. Draft of the Agreement with Boxford Cable Access Television Corporation

<p>Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.</p>
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