

**BOARD OF SELECTMEN**  
**Working Session**  
**Minutes of September 7, 2011**

Chairman Laura Powers called the meeting to order at 4:03PM. Board members present in addition to Chairman Powers, were Martha Morrison, Eldon Goodhue and Ken Vogel. Dick Gandt was absent. Of the Selectmen's staff, Town Administrator Virginia Wilder and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were Council on Aging Board of Directors Chairman Donna D'Agostino and Council on Aging Executive Director Jodi Gibeley.

Council on Aging Senior Center Proposal Presentation: Council on Aging Executive Director Jodi Gibeley began by stating that a rental property had been located for use as a potential Senior Center at 414 Boston Street in Topsfield. Her purpose in meeting with the Board was that she wished to explain the COA's financial plan for the rental as well as seek the Board's general approval to move forward. The space has 1300 square feet and a handicap ramp to the building. After build out it would have two handicap accessible bathrooms, a kitchenette and two offices. The owner has agreed to build the space to the specs the Council on Aging (COA) requires. Jodi explained that it is their intent to meet with the Friends of the Council on Aging and ask for funding from them for the rent and utilities for one year. During this timeframe, the COA would be able to use this site to find out if the seniors in Town would use the center. Jodi distributed a document detailing the location and information supporting moving forward with the proposed senior center. Council on Aging Board of Directors Chairman Donna D'Agostino explained the growing need for a senior center in Town and the benefits that families, old and young, could experience by having such a facility. Also, as part of the discussion, future ideas for fundraising were mentioned including but not limited to the use of fee-based services to support the Center in future years.

Selectman Morrison made a motion to enthusiastically endorse the use of the building at 414 Boston Street as a Senior Center, seconded by Selectman Goodhue; so voted: 4-0.

Stormwater Management Permit: Ms. Wilder explained that notification had been received from the Environmental Protection Agency stating Topsfield had been fined \$3,000 due to non-compliance with the submission of an annual Stormwater Management report. Ms. Wilder contacted legal counsel to explore options the Town might have to appeal or lessen the fee. The Board directed Ms. Wilder to move forward with the suggestions of Town Counsel. In addition, Stormwater Management Coordinator Dave Bond would file the delinquent report soon.

Resolution for 911 Remembrance Anniversary: Selectman Vogel made a motion to approve the United States Senate resolution calling on Americans to participate in a National Moment of Remembrance at 1PM for the victims of the terror attacks on September 11, 2001, seconded by Selectman Goodhue; so voted: 4-0.

**Warrants:** The Selectmen signed and approved warrants in the amount of **\$ 456,076.29**. The breakdown is as follows:

Warrant #FY12:	
19T	\$ 88,026.11
19School	\$ 176,280.78
20	\$ 191,769.40

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At 5:28 PM, Selectmen Goodhue made a motion to adjourn and Selectman Morrison seconded the motion; so voted: 4-0.

Respectfully submitted,

Donna Rich, Secretary  
Selectmen's Office

*Approved as written at the September 26, 2011 Board of Selectmen's meeting.*

<p>Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.</p>
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