

BOARD OF SELECTMEN
Minutes of July 20, 2009

Chairman Martha Morrison called the meeting to order at 7:30PM. Board members present in addition to Chairman Martha Morrison were Richard Gandt, Nancy Luther, Karen Dow and Laura Powers. Of the Selectmen's staff, Town Administrator Virginia Wilder and Board Secretary Donna Rich were in attendance. Other persons present were Evelyn Hammond of the Topsfield Cable.

ANNOUNCEMENTS: Selectman Powers reported that the Recreation Committee's "Concerts on the Common" has held two of the eight concerts. The schedule is listed on the Recreation web site: www.topsfieldrecreation.org. The concerts are held on Sundays from 4PM – 6PM on the Town Common and appear to be a great success.

GENERAL BUSINESS

New Business

Highway Department Contracts: Selectman Gandt made a motion to award a contract for bituminous concrete to Aggregate Industries Northeast Region of Saugus, MA with unit pricing as quoted at \$61.00/ton for In Place, \$4.00 per linear foot for Curb and \$115.00 per hour for Handwork, in an amount not to exceed \$185,000 for FY10, seconded by Selectman Powers; so voted: 5-0.

Selectman Gandt made a motion to award a contract for fiber reinforced crack sealing material to Cracksealing Inc of Raynham, MA at \$6.52 per gallon, in an amount not to exceed \$35,000 for FY10, seconded by Selectman Luther; so voted: 5-0.

Appointment: Selectman Luther made a motion to appoint George A. Hall, Jr to the Renewable Energy/Green Communities Committee for a term to expire June 30, 2010, seconded by Selectman Powers; so voted: 5-0.

Town Administrator's Report:

- Conference call with Moody Investors Service as part of Masco's potential refinancing of their school construction bond.
- Representative Ted Speliotis' hours in Topsfield: the second Tuesday of the month at the Corner Café and Bakery, review of meeting with the Representative.
- Common Victualler Licenses: review of the application and renewal process.
- Annual insurance review of vehicles/buildings/large equipment & fine arts
- MIIA Loss Control Report
- Receipt of a bulletin from the Department of Revenue regarding local option excises on restaurant meals and room occupancies.

Selectmen Minutes: Selectman Gandt made a motion to accept the amended minutes of the Executive Session May 26, 2009 and to hold until all issues have been resolved; seconded by Selectman Luther; so voted 5-0.

Selectman Gandt made a motion to accept the amended minutes of June 22, 2009, seconded by Selectman Luther; so voted 4-0. Selectman Powers abstained.

Selectman Gandt made a motion to accept the amended minutes of the Executive Session of June 22, 2009 and to hold until all issues have been resolved; seconded by Selectman Luther; so voted 4-0. Selectman Powers abstained.

Selectman Powers made a motion to accept the amended minutes of July 6, 2009, seconded by Selectman Luther; so voted 5-0.

Correspondence & Reports

Correspondence

Stephanie Reyes sent a letter of thanks for awarding her a Town Scholarship.

Kopelman & Paige PC has sent a memo regarding constructive approval under the Subdivision Control Law and Zoning Act.

Kopelman & Paige PC has sent a memo regarding whether land within an abutting way may be included in calculating the size of a lot.

Tim Murphy Jr. has sent his final review of the MBTA Advisory Board and activity that is continuing to be reviewed by the Board.

Notice of Public Hearing on Cable Television Rates from Comcast, to be held on Thursday, July 23, 2009 at 10AM in Boston. More information can be obtained at the Board of Selectmen's Office.

The Board of Selectmen was copied on a letter sent to the Police Chief requesting the speed limit on Campmeeting Road be reduced to 25 miles. The Police Chief has sent a memo regarding traffic surveys that are on-going in the area of East Street and Campmeeting due to two petitions that have recently been submitted.

Reports

Council on Aging submitted minutes of June 9, 2009.

Board of Assessors submitted minutes of June 10 & 26, 2009.

Cable Advisory Committee submitted minutes of June 3, 2009.

Police Department submitted monthly report for June 2009.

Conservation Commission submitted minutes of April 22, 2009.

Warrants: The Selectmen signed and approved warrants in the amount of \$ **137,101.30**. The breakdown is as follows:

Warrant FY10:	
07T	\$ 84,699.70
08	\$ 52,401.60

At 8:10 PM Selectman Luther made a motion to adjourn, seconded by Selectman Powers; so voted: 5-0.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Approved as amended at the August 3, 2009 Board of Selectmen's meeting.