



**AGENDA**  
**BOARD OF SELECTMEN**  
Proctor School Library  
60 Main Street, Topsfield  
July 11, 2016  
7:30PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**SCHEDULED APPOINTMENTS**

**7:35 PM** Evan Haglund, Chief of Police: Bi-Monthly Police Department Report

**CITIZEN QUESTIONS & COMMENTS**

**NEW BUSINESS**

- Item #1:** **Topsfield Fair Parade:** Vote on street closure and authorization to hold the Annual "Topsfield Fair Parade" on Saturday, October 1, 2016 at 9:00am as requested by the Essex Agricultural Society.
- Item #2:** **Scleroderma Walk:** Vote on authorization to hold a charity walk on Sunday, September 11, 2016 at noon and to allow a promotional banner to be publically displayed downtown from September 1-11, 2016 as requested by the New England Chapter of the Scleroderma Foundation.
- Item #3:** **VNA Services Agreement:** Vote to approve a one-year services agreement between the Town of Topsfield and the Visiting Nurse Association in the amount \$8,750.00 to provide Public Health Nursing Services for Fiscal Year 2017 as requested by the Board of Health.
- Item #4:** **Wright-Pierce Contract Amendment:** Vote on an Engineering Services Contract Amendment with Wright-Pierce for the Design of a Water Treatment Facility for \$87,138 as requested by the Water Superintendent and authorized by the Water Commissioners.
- Item #5:** **RMV Notification:** Discuss notice of interest by Commonwealth of Massachusetts DCAMM to Lease Space for a Registry of Motor Vehicles Branch
- Item #6:** **120 Hill Street Land Grant:** Vote to sign the Grant Application and to have the Chairman of the Board sign on its behalf and to authorize a "Project Manager" (official contact).

- Item #7: Veteran’s Service Contract:** Vote to enter into a service agreement for one year commencing on July 01, 2016 and ending on June 30, 2017, in the amount of \$12,000, with Richard Cullinan as Veteran’s Service Officer.
- Item #8: Tri-Town Council:** Vote on a grant agreement between the Town of Topsfield and the Tri-Town Council in the amount of \$20,500.00.
- Item #9: SeniorCare:** Vote on a grant agreement between the Town of Topsfield and SeniorCare, Inc. in the amount of \$1,500.00.
- Item #10: Emerson Field:** Vote on a lease agreement between the Town of Topsfield and the Congregational Church in Topsfield to lease Emerson Field in the amount o \$1,250.00.

**TOWN ADMINISTRATOR’S REPORT**

**APPROVAL OF MINUTES**

- Item #11: Meeting Minutes:** Vote to approve the official minutes for the following meetings of the Board of Selectmen:
 

May 3, 2016 – Joint Finance Committee	(Special Meeting)
May 9, 2016, May 23, 2016, June 6, 2016 and June 20, 2016	(Regular Meetings)
May 23, 2016 and June 20, 2016	(Executive Sessions)
June 27, 2016 and June 28, 2016	(Work Session)

**CORRESPONDENCE**

**ADJOURN**

*The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*