

BOARD OF SELECTMEN
Proctor School Library
Minutes of May 13, 2013

Chairman Eldon Goodhue called the meeting to order at 7:30PM. Board members present, in addition to Chairman Goodhue, were Martha Morrison, Dick Gandt, Laura Powers and Ken Vogel. Of the Selectmen's staff, Town Administrator Virginia Wilder and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were Topsfield Cable representative Joel Richardson, Police Chief Evan Haglund and Auxiliary Police Officer James Bonfanti.

REORGANIZATION OF THE BOARD OF SELECTMEN:

Chairman Goodhue requested nominations for the Board's Chairman. Selectman Morrison nominated Ken Vogel, seconded by Selectman Powers; so voted: 4-0-1. Chairman Vogel abstained. The members thanked Mr. Goodhue for his service to the Board as Chair.

Chairman Vogel requested nominations for the Board's Clerk. Selectman Powers nominated Martha Morrison, seconded by Selectman Goodhue; so voted: 4-0-1. Selectman Morrison abstained.

Chairman Vogel asked the Board to review the Meeting Schedule. Selectman Powers made a motion to adopt the meeting schedule from May 2013 thru May 2014 as presented, seconded by Selectman Goodhue; so voted: 5-0.

Chairman Vogel suggested that the Liaisons assignments be tabled for six months to a year due to the Board voting a strong Town Administrator and asked for the Board's comments.

Selectman Powers reported that the Collins Center had suggested the abolishment of the liaison assignments, expressing that it undermines the authority of the strong Town Administrator and was in agreement with tabling the assignments. There was a brief discussion regarding the attendance of the Board members at meetings and it was agreed that the assignments would be tabled for now.

ANNOUNCEMENTS: Chairman Vogel announced that the Board would go into Executive Session at the end of regular session to discuss negotiating strategies for the Police Union contract and Highway/Water Union contract and Park & Cemetery Union contract and would not return to Open Session.

Selectman Gandt reminded residents that Household Metals and White Goods pick-up is scheduled for Wednesday, May 15, Thursday, May 16, and Friday, May 17. There would be no charge for this collection; items must be curbside by 7am the same day your trash is picked up.

Selectman Powers announced that the Summer Camp registration is now available until June 8th for children entering 1-7th Grade in the Fall of 2013. The Camp runs for six weekly sessions beginning July 8th through August 16th, Monday-Friday 9AM-1PM. Forms can be found at www.topsfieldrecreation.org. Employment applications are due by the end of this week.

Selectman Gandt announced that the Water Department has posted a voluntary water ban.

Selectman Morrison announced that the Congregational Church's 350th anniversary celebration would include a free concert on Sunday, May 19th at 5:00 pm, which will have combined choirs, hand bells, organ, trumpet, and an audience sing-along. Also there would be narrations depicting Topsfield and the church's history in words and music.

GENERAL BUSINESS

Old Business

Town Meeting: Chairman Vogel reported on the Town Election that was held prior to Town Meeting. In the only contested race, which was for the one year Park & Cemetery Commissioner seat, Mark Frampton of Alderbrook Drive won, and also as a write-in for the Masconomet School Committee position Larry Lindquist won the seat. Selectman Powers began by stating that the Moderator introduced the Consent Agenda for several articles and it was well received by the residences. Selectman Powers reviewed the Water Treatment Article and commended Water Department Superintendent Greg Krom for explaining the issues surrounding the article. Also, Selectman Powers reported there was good discussion surrounding the Alfalfa Farm Citizens Petition; however she offered clarification that Eldon's comments were not reflective of the Board as they had not taken a stand on the issue. Selectman Goodhue offered kudos to George Hall for doing a great job as the Moderator, recognizing when residents wanted to continue the conversation surrounding certain articles. Selectman Morrison encouraged more residents to attend and reviewed the timeline of those Articles that require the Attorney General approval. Selectman Gandt commented that there were 180 residents in attendance, representing 4% of the Town's registered voters. In addition, Selectman Gandt noted that all articles passed except two, the Water Treatment Plant Design and the Townwide Message Alert System.

APPOINTMENTS:

Police Appointment: Police Chief Evan Haglund came forward and presented Auxiliary Police Officer James Bonfanti to the Board and recommended him for appointment as an additional police officer. The Police Department's FY2014 budget approved at Town meeting includes sufficient funds to hire an additional officer. Mr. Bonfanti expressed his gratitude to the Board for this opportunity.

Selectman Morrison made a motion to appoint James Bonfanti to the position of student police officer effective Monday, September 16, 2013 upon entrance to the MPTC approved Police Training Academy and for the Chairman to sign a letter confirming the appointment, seconded by Selectman Goodhue; so voted: 5-0.

GENERAL BUSINESS

Old Business (continued)

Fire Chief Contract: Selectman Morrison made a motion to approve a contract for the Fire Chief Ron Giovannacci for a term of one year from July 1, 2013 to June 30, 2014, seconded by Selectman Goodhue; so voted: 5-0.

New Business

Highway Department: Selectman Gandt made a motion to approve and sign Contract Amendment #1 with Aggregate Industries Northeast Region Inc. in the amount of \$25,000.00 to extend the contract for milling/cold planing until June 30, 2013, seconded by Selectman Powers; so voted: 5-0.

Bituminous Concrete Contract FY14: Selectman Gandt made a motion to approve the Notice of Award for Bituminous Concrete to Brox Industries Inc., Dracut, MA in the amount of \$285,000.00, seconded by Selectman Goodhue; so voted: 5-0.

One Day Liquor License: Selectman Powers made a motion to approve a One Day Liquor License for the Masconomet Teachers Association for a Retirement Party to be held on June 13, 2013 at the Willowdale Estate between the hours of 4-7PM, seconded by Selectman Morrison; so voted: 5-0.

ADA Day: Selectman Morrison made a motion to proclaim July 26th as “ADA Day” (Americans with Disabilities Act) and for the Chairman to sign the Proclamation, seconded by Selectman Powers; so voted: 5-0.

Treasurer/Collector: Selectman Powers made a motion to award the contract for GASB-45 Actuarial OPEB Analyses for FY2014 to Primoris Benefit Advisors, Inc., of Colchester, CT in the amount of \$6,350, seconded by Selectman Morrison; so voted: 5-0.

Liaison Reports

Selectman Powers reported on a meeting that Representative Brad Hill hosted at Little Brook Village for abutting neighbors of a proposed group home at 67 Washington Street.

Selectman Powers reported that North Shore Vocational School had sent an email expressing their reduction in Chapter 70 funds and how that would affect their FY14 budget.

Selectman Gandt reported that Florentine Films would like to film using the section of the Rail Trail from where it intersects with Washington Street across from Parsonage Lane to the Tennis Courts behind Proctor School as part of a PBS documentary on Frederick Law Olmstead. They would be filming on either Wednesday, May 22nd or Thursday, May 23rd (weather permitting).

Selectman Morrison stated that it would be appropriate to inform the neighbors of the filming. Selectman Gandt announced that applications for the Town Administrator position are due by May 20th.

Town Administrator’s Report:

- Town Meeting Thanks to the Board expressed.
- Cable & Web update.
- Regional Emergency Communication Center FY14 budget distributed.

Minutes

Selectman Powers made a motion to accept the Minutes of the Working Session of October 15, 2012 as amended, seconded by Selectman Morrison; so voted 5-0.

Selectman Goodhue made a motion to accept the Minutes of the Working Session of November 1 (9AM), 2012 as amended, seconded by Selectman Powers; so voted 3-0. Selectmen Vogel and Morrison abstained.

Selectman Powers made a motion to accept the Minutes of the Working Session of November 1 (7PM), 2012 as amended, seconded by Selectman Morrison; so voted 5-0.

Selectman Morrison made a motion to accept the Minutes of the Working Session of November 14, 2012 as written, seconded by Selectman Powers; so voted 5-0.

Selectman Morrison made a motion to accept the Minutes of the Working Session of November 26, 2012 as amended, seconded by Selectman Powers; so voted 5-0.

Selectman Powers made a motion to accept the Minutes of the Working Session of April 3, 2013 as amended, seconded by Selectman Morrison; so voted 5-0.

Selectman Morrison made a motion to accept the Minutes of April 16, 2013, as written, seconded by Selectman Goodhue; so voted 5-0.

Selectman Powers made a motion to accept the Minutes of April 29, 2013, as written, seconded by Selectman Morrison; so voted 5-0.

Correspondence & Reports

Correspondence, Reports and Invitations

MIIA announced the FY13 participation credits the Town would be eligible to receive.

Notice of a Catering Event was received from New England Gourmet Inc who would be catering an event and serving alcoholic beverages at the Gould Barn on May 17th between 6-9PM. The necessary documentation had been received.

Board of Assessors submitted minutes of February 1 and March 22, 2013.

Conservation Commission submitted the monthly report for April 2013.

North Shore Vocational School submitted minutes for March 14th and agenda for May 9, 2013.

Tri-Town Council sent an invitation to the Annual Reception which would be held on May 30th at the Commons between the hours of 8:30AM-10AM. RSVP requested by May 23rd.

Warrants: The Selectmen signed and approved warrants in the amount of \$ 435,523.15. The breakdown is as follows:

| Warrant FY13: | |
|---------------|---------------|
| 091T | \$ 85,990.36 |
| 092 | \$ 349,532.79 |

At 8:42 PM, Selectmen Gandt made a motion to go into Executive Session to discuss negotiating strategies for the Police Union contract and Highway/Water Union contract and Park & Cemetery Union contract; seconded by Selectman Powers. In a roll call vote, a yes vote was recorded for Chairman Vogel, Selectman Morrison, Selectman Gandt, Selectman Powers and Selectman Goodhue. The Board would not return to open session.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Approved as written at the May 28, 2013 Board of Selectmen's meeting.

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. Proposed meeting schedule
3. Preliminary BOS Minutes – Working Sessions: 10/15, 11/1-9AM, 11/1-7PM, 11/14, 11/26, 2012, 4/3, Regular Session 4/16 and 4/29
4. Police position documents
5. Fire Chief Contract
6. Contract Amendment #1 with Aggregate Industries Northeast Region Inc.
7. Bituminous Concrete Contract
8. One Day Liquor License for Masconomet Teachers Association
9. Americans with Disabilities Act Proclamation
10. GASB-45 Actuarial OPEB Analyses for fiscal year 2014
11. MIIA Rewards Participation credits
12. Notice of Catering Event serving alcohol
13. NS Vocational School minutes and agenda

14. Board of Assessors minutes
15. Tri Town Council Annual Reception invitation
16. Film Company Request
17. RECC FY2014 Budget
18. MMA report on medical marijuana regulations

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.