

BOARD OF SELECTMEN
Minutes of May 12, 2008

Clerk Gandt called the meeting to order at 7:30PM. Board members present were Richard Gandt, Martha Morrison and Nancy Luther. Boyd Jackson was absent. Of the Selectmen's staff, Town Administrator Virginia Wilder was in attendance. Other persons present were Evelyn Hammond of the Topsfield Cable, Faye Raynard of the Village Reporter, Brendan Lewis of the Tri-Town Transcript, Victoria Page, Mary Pizzi and Erin Osgood, MASCO students, and Carol Kane, Community Giving Tree.

Announcements:

- Selectman Gandt introduced the new members of the Board, Martha Morrison and Nancy Luther, and also explained that Boyd Jackson was on vacation and that Richard Carlson had tendered his resignation from the Board. Selectman Gandt read Mr. Carlson's letter, expressed his appreciation for the work Mr. Carlson did while on the Board and his sadness at his decision to resign.
- Selectman Gandt announced that there would be a Mosquito Forum to be held on Wednesday, May 14, 2008, at the Gould Barn beginning at 7PM.
- Selectman Gandt announced that Selectman Luther had tendered her resignation on several Town Boards: Alcohol Licensing Advisory Committee, Rail Trail Committee and Fence Viewers, the latter being a position she held for over 30 years. Selectman Luther will remain on the Council on Aging until her term expires, June 30, 2008. Nancy Luther has reviewed this with the Ethics Commission and was assured there were not any issues with this.

APPOINTMENTS:

7:30 – Victoria Page, Mary Pizzi and Erin Osgood, MASCO Seniors were asked to approach the Board and explain their Senior Internship project. Mary Pizzi explained their project is to hold a charity walk to benefit Lou Gehrig's disease on June 1, 2008 with registration to begin at 8AM and the walk to begin at 9AM. There is a \$10.00 admissions fee. The walk is to be 3.5 miles long beginning and ending at MASCO. The walk is expected to be over by noon with refreshments and activities on the Football Field at MASCO. The Police and Fire Chiefs have approved the event, with the Fire Chief suggesting that the participants wear bright colored shirts for safety. They are expecting 300 in attendance. Selectman Morrison suggested they publicize the event through the Town Web Site, Cable TV and local newspapers in addition to the flyers they expressed putting up around town. Selectman Morrison made a motion to approve the charity Walk for Lou Gehrig's Disease (ALS) on June 1, 2008, seconded by Selectman Luther; so voted: 3-0.

GENERAL BUISINESS

Old Business:

Response to School Brook Culvert to MA Highway: It was agreed that Selectman Gandt sign a letter to be sent to the Massachusetts Highway Department regarding the School Brook culvert under Route 1 and including Mr. Wilkinson's letter in reference to that same culvert.

New Buisness

CORI Officer: Decision was postponed until next meeting, May 27, 2008. Ms. Wilder explained that there is training that is now mandated on those that are appointed as CORI Officer.

One-Day Liquor License-Tri Town Council-Community Giving Tree Event: Carol Kane of the Community Giving Tree addressed the Board and apologized for not filing 30 days prior to the event. The event is to benefit Essex County women in need. Selectman Luther made a motion to waive the 30 day notification requirement, seconded by Selectman Morrison; so voted: 3-0. Selectman Luther made a motion to approve the One-Day liquor license for Tri-Town Council sponsored Community Giving Tree event to be held at Willowdale Estates on May 16, 2008, from 11:30AM-2PM, seconded by Selectman Morrison; so voted: 3-0. Selectman Luther will contact Willowdale Estate to review the requirements of applying for a one-day liquor license.

Organizational Issues

Pre-Planning Discussion of Liaison assignments: Clerk Gandt noted he will email the list of Committees to the Board members and suggested they note and return their choices.

Assignments will be discussed at the May 27, 2008 meeting.

Committee Appointments: Selectman Morrison suggested that we begin the process of identifying openings on the various committees and boards and publicize those openings to encourage citizen to volunteer for them. Appointments will be reviewed at the May 27, 2008 meeting.

Town Meeting Follow-up

Litter Petition: Clerk Gandt stated that it was voted at Town Meeting that the Board of Selectmen were to further investigate the litter issue in the Town. This will require action from the Board.

Senior Tax Work-Off: Clerk Gandt stated that this was voted at Town Meeting and the Board will be required to take action on this issue.

General Comments Received: Selectman Luther reported that citizens had requested possibly moving the meeting to MASCO's auditorium for the comfortable seating. Another comment was the preparedness of the citizens on the various articles and the quick movement at Town Meeting. Congratulations were for the efforts of Moderator John Kinhan in finishing 50 Articles in one night.

Town Administrator's Report:

Please see attached report.

Correspondence & Reports

Correspondence

- Invitation received to Boston Logan Airport Noise Study meeting planned for May 30, 2008
- Town Hall Building Committee has submitted their opinion of the possible purchase of the property at 16 Maple Street. Selectman Gandt requested Town Administrator, Ms. Wilder to draft a response to be sent to Alex Dearborn of 16 Maple Street with the Town's decision not to purchase his building.
- Wade Goldman has requested that he not be re-appointed to the Conservation Commission. His current appointment expires June 30, 2008.
- Financial Balance Sheet, Statement of Revenue & Expenses and statement of Ownership have been received from Comcast.
- Glenn Clohecy, Building Inspector has submitted a Notice of Violation to Mr. Richard Adleman of 267 Rowley Bridge Road regarding the "...daily operations of a commercial landscaping business" on the property.

- Kim Costas, 38 Coppermine Drive has sent in a complaint regarding water draining on her property. Information is also available from the Highway Department and the Conservation Commission.

Reports

- Board of Assessors has submitted minutes of April 11 & 18, 2008.
- Board of Library Trustees has submitted minutes of February 13, 2008 and March 12 & 24, 2008.
- School Committee has submitted minutes of March 26, 2008 and April 3, 2008.
- Conservation Commission Administrator's monthly report for April was submitted.
- Police Chief's monthly report for April was submitted.
- Treasurer/Collector's monthly report for April was submitted.
- Town Accountant's monthly report for April was submitted.

Warrants: The Selectmen signed and approved warrants in the amount of **\$ 154,072.06** . The breakdown is as follows:

Warrant #FY08:	
091T	\$ 69,912.17
092	\$ 84,159.89

At 8:35 PM, Selectman Morrison entertained a motion to adjourn, Selectman Luther seconded the motion, vote: 3-0.

Respectfully submitted,

Virginia L. Wilder
Selectmen's Office

Approved as written at the May 27, 2008 Board of Selectmen's meeting.